

**WORK SESSION/BUSINESS MEETING OF MARCH 12, 2015
RIDGEFIELD SCHOOL DISTRICT
555 CHESTNUT STREET, RIDGEFIELD, NJ 07657**

A Work Session/Business Meeting of the Ridgefield Board of Education was called to order by Mrs. Payerle at 6:50 p.m. in the High School Cafeteria.

I. CALL TO ORDER

At 6:50 P.M. the meeting was called to order.

II. FLAG SALUTE

The Pledge of Allegiance to the Flag of the United States of America was recited.

III. OPEN PUBLIC MEETING STATEMENT

“The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advanced notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Ridgefield Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Administration Building, and having notified The Record, The Star Ledger and the Ridgefield Borough Clerk”.

IV. ROLL CALL

Mrs. Barbosa	Present
Mr. D’Amico	Arrived at 7:15 p.m.
Mr. Grippa	Present
Mr. Morilla	Arrived at 7:10 p.m.
Ms. Narvaez	Present
Mrs. Payerle	Present
Mr. Salazar	Arrived at 7:00 p.m.

There being four members present, a quorum was declared.

Also present were:

Dr. Frank Romano – Superintendent of Schools
Rich Guarini – Business Administrator/Board Secretary
Marla Taus – Board Attorney

V. Motion to Convene in EXECUTIVE CLOSED SESSION

BE IT RESOLVED by the Ridgefield Board of Education, pursuant to the provisions of the Open Public Meetings Act, that the Board meet in closed session to discuss the following subject matter(s), which is(are) permitted to be discussed in closed session pursuant to the following designated sub-section(s) of Section 7 of the Open Public Meetings Act:

- () Sub-section 1 dealing with material rendered confidential by express provision of Federal or State law.

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- () Sub-section 2 covering a matter in which release of information would impair a right to receive federal funds.
- () Sub-section 3 involving disclosure of material that would constitute an unwarranted invasion of privacy, including material related to an individual's personal and family circumstances, without the express written consent of the individual involved.
- () Sub-section 4 pertaining to collective bargaining agreements and the terms, conditions and negotiations thereof.
- () Sub-section 5 dealing with the acquisition of real property, the setting of bank rates, or the investment of public funds where discussion thereof would adversely affect the public interest.
- () Sub-section 6 dealing with tactics and techniques used in protecting the safety and property of the public where disclosure could impair such protection or investigation of violation of the law.
- () Sub-section 7 dealing with pending or anticipated litigation, contract negotiations, or matters falling within the attorney-client privilege.
- (X) Sub-section 8 concerning student matters and/or personnel matters dealing with employment, appointment, termination, or terms and conditions of employment of any person or persons, or the evaluation, promotion or disciplining of employees unless all employees involved consent to disclosure thereof.
- () Sub-section 9 involving deliberations after public hearing on a matter, which may result in the imposition of a civil penalty or the suspension or loss of a license.

AND BE IT FURTHER RESOLVED that, as precisely as can be determined at this time, the discussion conducted in the said closed session can be disclosed to the public upon taking final action thereon, provided disclosure shall not violate the attorney-client privilege, impair the safety and property of the public or constitute an undue invasion of privacy; and

BE IT FURTHER RESOLVED that it is not envisioned that the Board will return to open session after this closed session meeting.

Motion made by Mrs. Barbosa, seconded by Mrs. Narvaez.
Motion passed unanimously by Board Members present.

VI. PUBLIC BOARD MEETING reconvened at 8:00 p.m.

VII. SUPERINTENDENT'S REPORT, PRESENTATIONS AND DISCUSSION ITEMS

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**1. New Jersey School Boards Representative – Al Annunziata
– Presentation of School Board Member Roles and
Responsibilities**

Mr. Annunziata's discussed the Roles and Responsibilities of School Board Members in detail with the Board.

2. Preliminary Budget Presentation

Dr. Romano and Mr. Guarini spoke about the 2015-2016 Preliminary Budget.

VIII. BOARD COMMITTEE REPORTS -

- A. Finance Committee – Joseph D'Amico (Chairperson), Ingrid Barbosa – **N/R**
- B. Curriculum Committee - Claudia Narvaez(Chairperson) , Ingrid Barbosa – **N/R**
- C. Operations Committee – Andrew Grippa (Chairperson) , Joseph D'Amico – **N/R**
- D. Personnel Committee – Ray Salazar (Chairperson) , Ralph Morilla, Ingrid Barbosa – **N/R**
- E. Policy Committee – Andrew Grippa (Chairperson) , Ray Salazar – **N/R**
- F. Student Liaison – Nulee Lee – **N/R**
- G. NJSBA/Legislative Delegate – Ralph Morilla – Alternate: Claudia Narvaez – **N/R**

IX. TOPICS FOR DISCUSSION -

- X. Motion to move into PUBLIC COMMENTS/QUESTIONS Session of the Meeting (Resolutions and Discussion Items Only).**

Motion made by Mr. Grippa, seconded by Mrs. Barbosa.
Motion passed unanimously by Board Members present.

Ms. Bicchichi asked what the board attorney cost are this year versus last year. She said she was told there was an increase in revenue for Special Education and Administration costs and she said she was trying to understand where it is in the budget.

- XI. Motion to close PUBLIC COMMENTS/QUESTIONS Session of the Meeting.**

Motion made by Mr. Grippa, seconded by Mrs. Narvaez.
Motion passed unanimously by Board Members present.

Mr. Guarini said he could not tell Ms. Bicchichi the exact amount spent for attorney fees for this off the top of his head but he said it is close to last year figure and he would have to look into this and get back to her. Mr. Guarini said regarding the increase in revenue for Special Education is in regard to an out of district student that comes to Ridgefield that requires an aide, that district will be charged all costs for that aide such as salary, benefits, pension and now we are adding a 5% administrative fee because we have to take the time to calculate this and the auditors have suggested we do this.

XII. BOARD COMMENTS ON RESOLUTIONS AND DISCUSSION ITEMS ONLY.

XIII. NEW BUSINESS

XIV. RESOLUTIONS FOR ACTION

1. CONSENT RESOLUTION – Roll Call

Motion to approve the following consent items 2,3,4,5,6,7,8,9,10,11,12,13,14,15,16 and 17:

Motion made by Mr. Grippa, seconded by Mrs. Barbosa.

ROLL CALL

Mrs. Barbosa	Aye
Mr. D’Amico	Aye except Recuse on #3
Mr. Grippa	Aye except Recuse on #3 and Abstain on #2 and #17
Mr. Morilla	Aye
Mrs. Narvaez	Aye
Mr. Salazar	Aye
Mrs. Payerle	Aye

2. MINUTES – Consent

Motion to approve the minutes from the February 25, 2015 Special Meeting and Executive Session and February 26, 2015 Business Meeting and Executive Session (**REF#0312-01**):

FINANCE – (Items 3-6)

3. BILL LIST – Consent

Motion to approve the bill list from the month of February 2015 (**REF#0312-02**):

Batch 28	\$2,643,577.08
Batch 29	\$ 424,335.70

4. APPROVAL OF FUNDRAISERS - Consent

Motion to approve the following fundraisers for the 2014-2015 school year (**REF#0312-03**):

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- A.) **Slocum Skewes School** to hold a **Target “Take Charge of Education”** for the 2015 school year with proceeds going towards student trips, supplies or technology.
- B.) **RMHS** to hold a **Cattaleya Vasquez Family Fundraiser** during March/April 2015 with proceeds going directly to the Cattaleya Vasquez family.

5. APPROVAL OF TUITION CONTRACTS FOR THE 2014-2015 SCHOOL YEAR

Motion to approve the tuition contracts for the 2014-2015 academic year between the Ridgefield Board of Education, receiving district, and the following sending districts:

District	Initials	SID	Tuition
Weehawken	AV	5871164315	\$ 14,298.24
Harrison	EZ	2862577955	\$ 24,986.11
Carlstadt	AP	1024357547	\$ 30,295.65
Guttenberg	AT	3210431716	\$ 13,869.60

6. APPROVAL OF THE PRELIMINARY BUDGET FOR THE 2015-2016 SCHOOL YEAR – Consent

BE IT RESOLVED, that the Ridgefield Borough Board of Education, County of Bergen, approves the preliminary 2015-16 school year budget as follows:

Current General Expense (Funds 11)	\$34,850,261
Special Revenue (Funds 20)	\$ 585,610
Debt Service (Funds 40)	<u>\$ 1,058,389</u>
Total Expenditures/Appropriations	\$36,494,260

And

BE IT FURTHER RESOLVED that the General Fund tax levy \$19,216,798 is approved to support Current General Expense that includes an automatic adjustment for an increase in health care cost of \$107,500 pursuant to N.J.S.A. 18A:7F-39 and Debt Service tax levy \$415,749 to support Debt Service for the 2015/16 school year budget:

And

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BE IT FURTHER RESOLVED that the Ridgefield Board of Education accepts State School Aid for the 2015-16 school year as follows:

Equalization Aid	\$ 1,498,795
Special Education Categorical Aid	\$ 965,221
Security Aid	\$ 42,414
Transportation Aid	\$ 17,753
Under Adequacy Aid	\$ 11,745
PARCC Readiness Aid	\$ 14,910
Per Pupil Growth Aid	<u>\$ 14,910</u>
Subtotal	\$ 2,565,748
Debt Service Aid	\$ 227,640
Less SDA Assessment	<u>\$ 474</u>
	\$ 2,792,914

STUDENT SERVICES – (Item 7)

7. APPROVAL OF CLASS TRIPS - Consent

Motion to approve the following class trips for the 2014-2015 school year:

<u>Teacher Name</u>	<u>Location</u>	<u>Date of Trip</u>	<u>School</u>	<u>Learning Center</u>	<u>General Ed.</u>	<u>Number of Students Attending</u>
Jon Duncan	Bogota Golf Center	3/27/15	RMHS	X		12
Jon Duncan	Citiplex	4/24/15	RMHS	X		12
Elizabeth Harte	Bowcraft	6/9/15	SS	X		168

CURRICULUM – (Items 8-9)

8. APPROVAL OF WORKSHOP EXPENDITURES - Consent

Motion to approve the following workshop participation and expenditures:

<u>Name</u>	<u>Workshop</u>	<u>Location</u>	<u>Date</u>	<u>Fee</u>
Floro Villanueva	School Planning	Central NJ	2/28,3/7,3/14,3/21/15	\$240
Floro Villanueva	Labor Relations	Central NJ	3/28,4/11,4/16,4/25/15	\$240
Dr. Tamika DePass	Preparing for 2014-2015 Summative Evaluations	Ramapo College	3/31/15	\$149
Kara Doviak	Frontline – AESOP/APPLITRACK Conference	Philadelphia	4/14-4/15/15	\$610 (\$399 workshop) (\$179 hotel) (\$32 parking)
Theresa Petrov	Judy Freeman’s Winner’s Workshop for Children’s Literature	Whippany	4/24/15	\$199
Dr. Frank Romano Stavros Nikas	NJ Google Summit	North Plainfield	5/9/15	\$239pp

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Theresa Petrov Edward Valdez Samuel dela Cruz				
Floro Villanueva	Food Service	Central NJ	5/13/15	\$60
Floro Villanueva	Pupil Transportation	Central NJ	5/16/15	\$60
Amy Blumenkranz	NJ Tesol 2015 Spring Concert for Building Bridges for Language Learners	New Brunswick	5/27/15	\$179
Richard Guarini	NJASBO Convention	Atlantic City, NJ	6/2-6/4/15	\$500.00
Floro Villanueva	NJASBO Convention	Atlantic City, NJ	6/2-6/4/15	\$500.00
Janet Seabold Dr. Frank Romano Dr. Tamika DePass Peter Mastrangelo John Coviello	NJ Google Summit	Ramsey	7/14, 7/15/15	\$219pp

9. APPROVAL OF KAPLAN SAT PREP CLASSES FOR SPRING 2015 – Consent

Upon recommendation of the Superintendent of Schools, motion to approve the following dates and times for the Kaplan SAT prep classes for the 2014-2015 school year:

<u>Day</u>	<u>Date</u>	<u>Time</u>
Monday	03/23/15	5:30pm – 10:00pm
Wednesday	03/25/15	5:30pm – 8:30pm
Monday	03/30/15	5:30pm – 8:30pm
Wednesday	04/01/15	5:30pm – 9:30pm
Monday	04/13/15	5:30pm – 8:30pm
Wednesday	04/15/15	5:30pm – 8:30pm
Monday	04/20/15	5:50pm – 9:30pm
Wednesday	04/22/15	5:30pm – 8:30pm
Monday	04/27/15	5:30pm – 9:30pm
Wednesday	04/29/15	5:30pm – 8:30pm

OPERATIONS – (Item 10)

10. APPROVAL OF USE OF FACILITIES – Consent

Motion to approve the following Use of Facilities Requests (**REF#0312-04**):

- A. Ridgefield Borough Athletic Organization to use the Slocum Skewes School Gym Monday, Tuesday, Wednesday and Friday for Baseball/Softball Practice 6:00 – 9:00 starting March 16, 2015 through May 1, 2015 when it is available and school is open.

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- B. Ridgefield Borough Athletic Organization to use the Slocum Skewes School Gym on Thursdays for Baseball/Softball Practice 6:00 – 8:00 p.m. starting March 16, 2015 through May 1, 2015 when it is available and school is open.
- C. Ridgefield Borough Athletic Organization to use the Bergen Boulevard School Gym Monday through Friday for Baseball/softball Practice 6:00 – 9:00 p.m. starting March 16, 2015 through May 1, 2015 when it is available and school is open.

PERSONNEL – (Items 11-16)

11. APPOINTMENT OF GINA ANTONEIWICZ AS A FULL TIME SPEECH THERAPIST– Consent

Upon recommendation of the Superintendent of Schools, motion to appoint Gina Antoneiwicz (acct.# 11-000-216-100-000-000) as a full time Speech Therapist effective March 16, 2015 through June 30, 2015 at a pro-rated salary of MA step 11 \$59,079:

**12. APPROVAL OF MELISSA VILLAFANE TO CONDUCT A STUDENT PRACTICUM
- Consent**

Upon recommendation of the Superintendent of Schools, motion to approve Melissa Villafane, Caldwell University student, for one hundred (100) observation hours at RMHS under the supervision of Rick Ciamillo during the 2014-2015 school year:

13. APPOINTMENT OF ELLEN CINIELLO AS A PART TIME TEACHER ASSISTANT- Consent

Upon recommendation of the Superintendent of Schools, motion to appoint the following to the position of part time teacher assistant at Shaler Academy beginning February 17, 2015 through June 30, 2015 at a pro-rated salary listed below:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
Ellen Ciniello	PT-TA (acct.#11-214-100-105-005-000)	\$15.35	hrly.
	3/16/15-6/30/15		

14. **APPOINTMENT OF MELISSA MOLINA AS A SUBSTITUTE TEACHER** - Consent

Upon recommendation of the Superintendent of Schools, motion to appoint Melissa Molina as a district substitute teacher beginning March 16, 2015 through June 30, 2015 at a rate of \$95 per diem to be used on an as needed basis:

15. **APPOINTMENT OF DEREK PICCINI AS A WEIGHT ROOM SUPERVISOR** - Consent

Upon the recommendation of the Superintendent of Schools, motion to appoint Derek Piccini as a weight room supervisor at a rate of \$13.00 per hour for three (3) hours per day (3:00-6:00), to be used on an as needed basis beginning March 16, 2015 through June 30, 2015:

16. **APPROVAL OF NICOLE MEGARO AS A VOLUNTEER SOFTBALL COACH** - Consent

Upon the recommendation of the Superintendent of Schools, motion to approve Nicole Megaro as a volunteer softball coach for the 2014-2015 school year:

POLICY – (Item)

LEGAL – (Item 17)

17. **AFFIRMATION OF HIB CASE #010** - Consent

BE IT RESOLVED that the Board hereby affirms the Superintendent's decision in HIB Investigation No 010 for the reasons set forth in the Superintendent's decision to the students' parents and, directs the Board Secretary/School Business Administrator to transmit a copy of the Board's decision to the affected students' parents forthwith:

XV. Motion to move into **PUBLIC COMMENTS/QUESTIONS** Session of the meeting (any items).

Motion made by Mr. Grippa, seconded by Mrs. Narvaez.
Motion passed unanimously by Board Members present.

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Ms. Biccocchi said wanted to thank Dr. Romano and the administrators for their help with the PTA in paving the way. She said she went to the KPAC meeting last night and one of the things was it was very instrumental to have someone there that spoke English and knew a little what the experience was and shared that with them and the second thing was that they want to support us the Music Parents and the Project Graduation by having a garage sale on May 16, 2015. The other topic they brought up was tutoring and getting extra help for the younger children and I mentioned to them that we have seniors who do community services and that they do that during school time and I just wanted to mention this to you.

XVI. Motion to close PUBLIC COMMENTS/QUESTIONS Session of the meeting.

Motion made by Mr. Grippa, seconded by Mrs. Barbosa.
Motion passed unanimously by Board Members present.

XVII. ADJOURNMENT

Motion to adjourn the business meeting of the Board of Education at 10:04 p.m.

Motion made by Mr. Grippa, seconded by Mr. D'Amico.
Motion passed unanimously by Board Members present.

Respectfully submitted by,

Richard A. Guarini
Business Administrator/Board Secretary