

**BUSINESS MEETING – MAY 24, 2018
RIDGEFIELD SCHOOL DISTRICT
555 CHESTNUT STREET, RIDGEFIELD, NJ 07657**

A Business Meeting of the Ridgefield Board of Education was called to order by Mrs. Payerle in the High School Cafeteria.

I. CALL TO ORDER

At 7:11 p.m. the meeting was called to order.

II. FLAG SALUTE

The Pledge of Allegiance to the Flag of the United States of America was recited.

III. OPEN PUBLIC MEETING STATEMENT

“The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advanced notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Ridgefield Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Administration Building, and having notified The Record, The Star Ledger and the Ridgefield Borough Clerk”.

IV. ROLL CALL

| | |
|--------------|----------------------|
| Mr. Grippa | Present |
| Mr. Morilla | Arrived at 7:18 p.m. |
| Mrs. Narvaez | Present |
| Mrs. Payerle | Present |
| Mr. Pych | Present |
| Mr. Yang | Absent |
| Mrs. Huzovic | Absent |

There being four members present, a quorum was declared.

Also present were:

John J. Petrelli – Interim Superintendent of Schools
Floro Villanueva Jr. – Business Administrator/Board Secretary
Robert Jacobs – Board Attorney

V. Motion to Convene in EXECUTIVE CLOSED SESSION

BE IT RESOLVED by the Ridgefield Board of Education, pursuant to the provisions of the Open Public Meetings Act, that the Board meet in closed session to discuss the following subject matter(s), which is (are) permitted to be discussed in closed session pursuant to the following designated sub-section(s) of Section 7 of the Open Public Meetings Act:

- () Sub-section 1 dealing with material rendered confidential by express provision of Federal or State law.

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- () Sub-section 2 covering a matter in which release of information would impair a right to receive federal funds.
- () Sub-section 3 involving disclosure of material that would constitute an unwarranted invasion of privacy, including material related to an individual's personal and family circumstances, without the express written consent of the individual involved.
- () Sub-section 4 pertaining to collective bargaining agreements and the terms, conditions and negotiations thereof.
- () Sub-section 5 dealing with the acquisition of real property, the setting of bank rates, or the investment of public funds where discussion thereof would adversely affect the public interest.
- () Sub-section 6 dealing with tactics and techniques used in protecting the safety and property of the public where disclosure could impair such protection or investigation of violation of the law.
- (X) Sub-section 7 dealing with pending or anticipated litigation, contract negotiations, or matters falling within the attorney-client privilege.
- (X) Sub-section 8 concerning student matters and/or personnel matters dealing with employment, appointment, termination, or terms and conditions of employment of any person or persons, or the evaluation, promotion or disciplining of employees unless all employees involved consent to disclosure thereof.
- () Sub-section 9 involving deliberations after public hearing on a matter, which may result in the imposition of a civil penalty or the suspension or loss of a license.

AND BE IT FURTHER RESOLVED that, as precisely as can be determined at this time, the discussion conducted in the said closed session can be disclosed to the public upon taking final action thereon, provided disclosure shall not violate the attorney-client privilege, impair the safety and property of the public or constitute an undue invasion of privacy; and

BE IT FURTHER RESOLVED that it is envisioned that the Board will return to open session after this closed session meeting.

Motion made by Mrs. Narvaez, seconded by Mr. Pych.
Motion passed unanimously by Board Members present.

VI. PUBLIC BOARD MEETING reconvened at 8:18 p.m.

VI. SUPERINTENDENT'S REPORT AND DISCUSSION ITEMS

Mr. Petrelli stated that on Tuesday he attended the LEAD Graduation and the Fifth Graders did a wonderful job working with our local police department.

Mr. Petrelli said that yesterday he met with a group of high school students to bring the district into the Environmental 21st Century. We are moving along with the assistance of Pomptonian away from Styrofoam cups and plates to paper products. They have done an excellent job in promoting the program.

1. Superintendent Search Consultant Presentation
Mr. Petrelli introduced Mr. Mark Rosado and Dr. James Patterson from R-PAT Solutions, a Superintendent Search Consultants Firm who spoke to the Board about

their company and their experience over the last 21 years and what they will do for the District in helping us find a Superintendent.

2. Business Education Presentation

The current students from the new Business Pathway Program presented infomercials that advertised the program and demonstrated the content that they learned throughout the school year. The students narrated their presentations and discussed the strategies used within the creation of the advertisements. The Board of Education members were then provided with an opportunity to ask questions.

VIII. BOARD COMMITTEE REPORTS -

A. Student Liaison – Anthony Guera

Mr. Guera, reported on the school activities. (See attached report).

B. Finance Committee – Kathy Payerle (Chairperson), Andrew Grippa, Rosemary Huzovic – Mrs. Payerle asked if we have been notified about any new grants from State or Federal Agency because Delegate Assembly just passed something about providing more State Funding for school security. Mr. Villanueva, Jr. stated we have not received any notification.

C. Curriculum Committee - Claudia Narvaez (Chairperson), Kathy Payerle, Rosemary Huzovic – **N/R**

D. Operations Committee – Andrew Grippa (Chairperson), William Pych, Rosemary Huzovic – Mr. Grippa also mentioned about new grants but the District/Board would have to look for it.

E. Personnel Committee – William Pych (Chairperson), Ralph Morilla, Steve Yang – **N/R**

F. Policy Committee – Ralph Morilla (Chairperson), Rosemary Huzovic, Kathy Payerle – **N/R**

G. NJSBA/Legislative Delegate – Steve Yang – Alternates: Rosemary Huzovic, Claudia Narvaez – **N/R**

IX. Motion to move into PUBLIC COMMENTS/QUESTIONS Session of the Meeting (Resolutions and Discussion Items Only).

Statements made by individual participants are limited to a duration of five (5) minutes unless otherwise announced at the beginning of the discussion. The Board urges large groups to select one person to represent them. The Board reminds those individuals who take the opportunity to speak to please step up to the microphone, identify themselves by name and address, and to limit their comments to items listed on the agenda. The Board may or may not respond to issues raised by members of the public. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks all members of the public to be courteous and mindful of the rights of other individuals when speaking. Specifically, the Board discourages comments regarding students and employees and will not respond to such comments. Please note that after the public discussion is closed by the President, no other questions or comments from the audience will be permitted until the “Questions and Comments from the Audience on Any Topic of Concern” at the end of the agenda. At that time, questions do not have to be confined to agenda items.

Motion made by Mr. Pych, seconded by Mrs. Payerle.

Motion passed unanimously by Board Members present.

Mr. Payerle stated regarding Resolution #10 – Approval of Pomptonian Food Service as Food Service Management Company for the 2018-2019 School Year. She wanted the public to know that no one else responded to the RFP for Food Service.

XII. Motion to close PUBLIC COMMENTS/QUESTIONS Session of the Meeting.

Motion made by Mrs. Narvaez, seconded by Mrs. Payerle.
Motion passed unanimously by Board Members present.

XIII. BOARD MEMBER COMMENTS DISCUSSION ITEMS

XIV. OLD BUSINESS –

XV. RESOLUTIONS FOR ACTION

1. CONSENT RESOLUTION – Roll Call

Motion to approve the following consent items 2,3,4,5,6,7,8,9,10,11,12,13,14,15,16,17,18, 19,20,21,22,23,24,25,26,247,28,29,30,31,33,34,35,36 and 37:

Resolution #32 – Appointment of Lorin Muir as a Special Education Teacher was tabled.

Motion made by Mrs. Payerle, seconded by Mrs. Narvaez.

| | |
|--------------|---|
| Mr. Grippa | Aye |
| Mr. Morilla | Aye |
| Mrs. Narvaez | Aye except Recuse on #21 |
| Mrs. Payerle | Aye except Recuse on #3 Batch 3826 PO #3826 |
| Mr. Pych | Aye |
| Mr. Yang | Absent |
| Mrs. Huzovic | Absent |

2. MINUTES – Consent

BE IT RESOLVED that upon the recommendation of the Interim Superintendent of Schools, the Ridgefield Board of Education approves the minutes of the May 10, 2018 Work Session/Business Meeting and Executive Session (**REF#0524-01**):

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FINANCE – (Items 3-11)

3. BILL LIST – Consent

BE IT RESOLVED that upon the recommendation of the Interim Superintendent of Schools, the Ridgefield Board of Education approves the bill list from the month of May 2018 (**REF#0524-02**):

May Vendor Batch 2 \$128,832.25

4. BOARD SECRETARY REPORT- Consent

BE IT RESOLVED that upon the recommendation of the Interim Superintendent of Schools, the Ridgefield Board of Education approves the Board Secretary Report for the period ending April 30, 2018 (**REF#0524-03**):

5. CASH REPORT- Consent

BE IT RESOLVED that upon the recommendation of the Interim Superintendent of Schools, the Ridgefield Board of Education approves the Cash Report for the period ending April 30, 2018 (**REF#0524-04**):

6. BUSINESS ADMINISTRATOR’S CERTIFICATION – Consent

Pursuant to N.J.A.C.6:23-2.11(d), I, Floro Villanueva, Jr. School Business Administrator, certify that as of April 30, 2018 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1 and 18A:22-8.2.

Pursuant to N.J.A.C.6:23-2.11(d), I, Floro Villanueva, Jr. School Business Administrator, certify that as of April 30, 2018 no budgetary line item account has been over-expended in violation of N.J.A.C.6:23-2.11(b).

Motion to certify, pursuant to N.J.A.C.6:23-2.11(e), that as of April 30, 2018, after review of the Board Secretary’s monthly report (appropriations sections) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C.6:23-2.11(e), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year:

7. APPROVAL OF BUDGET TRANSFER – Consent

BE IT RESOLVED, that upon the recommendation of the Interim Superintendent of Schools, the Ridgefield Board of Education approves the budget transfer for April 2018 in the amount of 222,053.00 as attached (**REF#0524-05**):

8. APPROVAL OF FUNDRAISERS - Consent

BE IT RESOLVED, that upon the recommendation of the Interim Superintendent of Schools, the Ridgefield Board of Education approves the following fundraisers for the 2017-20178 school year (**REF#0524-06**):

- A.) **RMHS Student Council** to hold a **Ping Pong Tournament** on May 25, 2018 to raise funds for a student council “sunshine/philanthropic” fund to help classmates who fall victim to tragedy illness, loss of home, etc.
- B.) **National Honor Society** to hold a **Krispy Krème Donut Sale** from May 25, 2018 through June 8, 2018 to raise funds for end of the year awards.
- C.) **RMHS PTA** to hold a **Lawn Sign Sale** May-June 2018 to raise funds for the class of 2019 project graduation.
- D.) **Class of 2019** to hold a **Coin Toss** on June 2, 2018 to raise funds for the senior prom.
- E.) **National Honor Society** to hold a **Chick-Fil-A** fundraiser during the week of June 11, 2018 to raise funds for end of the year awards.
- F.) **National Honor Society** to hold a **Bake Sale** on June 13 & 14, 2018 to raise funds for end of the year awards.
- G.) **Class of 2019** to hold a **Car Wash** on June 16, 2018 to raise funds for the senior prom.
- H.) **RMHS Girls & Boys Basketball** to hold a **2nd Annual Alumni Basketball Game** on June 15, 2018 to raise funds for apparel, summer league and end of the year dinner.

9. SUBMISSION OF TAX SCHEDULE – Consent

BE IT RESOLVED, that upon the recommendation of the Interim Superintendent of Schools, the Ridgefield Board of Education approves the submission of the 2018-2019 Tax Schedule to the Borough of Ridgefield in accordance with the monthly schedule, as prepared by the School Business Administrator / Board Secretary.

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| <u>Month of Request</u> | <u>Month of Receipt</u> | <u>Operating Budget Amount</u> | <u>Debt Service Amount</u> | <u>Tax Payment Amount</u> |
|-----------------------------------|-------------------------|--------------------------------|----------------------------|---------------------------|
| June, 2018 | July 2018 | \$1,794,304.75 | \$0.00 | \$1,794,304.75 |
| July, 2018 | August 2018 | \$1,794,304.75 | \$83,949.00 | \$1,878,253.75 |
| August, 2018 | September 2018 | \$1,794,304.75 | \$0.00 | \$1,794,304.75 |
| September, 2018 | October 2018 | \$1,794,304.75 | \$0.00 | \$1,794,304.75 |
| October, 2018 | November 2018 | \$1,794,304.75 | \$0.00 | \$1,794,304.75 |
| November, 2018 | December 2018 | \$1,794,304.75 | \$0.00 | \$1,794,304.75 |
| December, 2018 | January 2019 | \$1,794,304.75 | \$638,069.00 | \$2,432,373.75 |
| January, 2019 | February 2019 | \$1,794,304.75 | \$0.00 | \$1,794,304.75 |
| February, 2019 | March 2019 | \$1,794,304.75 | \$0.00 | \$1,794,304.75 |
| March, 2019 | April 2019 | \$1,794,304.75 | \$0.00 | \$1,794,304.75 |
| April, 2019 | May 2019 | \$1,794,304.75 | \$0.00 | \$1,794,304.75 |
| May, 2019 | June 2019 | \$1,794,304.75 | \$0.00 | \$1,794,304.75 |
| Total July 2018- June 2019 | | \$21,531,657.00 | \$722,018.00 | \$22,253,675.00 |

10. APPROVAL OF POMPTONIAN FOOD SERVICE AS FOOD SERVICE MANAGEMENT COMPANY FOR THE 2018-2019 SCHOOL YEAR – Consent

BE IT RESOLVED, that upon the recommendation of the Interim Superintendent of Schools, the Ridgefield Board of Education accepts the Food Service Management proposal from The Pomptonian, Inc. for the food service operation for 2018-2019. The Ridgefield Board of Education approves the contract which contains the following language regarding management fee and guaranteed operating results...

Payment to the FSMC:

- a. The SFA shall reimburse FSMC for all Reimbursable Items. The SFA shall pay to FSMC a management fee of \$2,890.00 per month for ten (10) months for a total annual management fee of \$28,900.00 Dollars (the “Management Fee”).
- b. The total of all Reimbursable Items and the allowance for FSMC’s Management Fee
- c. shall be referred to as “SFA’s Financial Obligation”.

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Financial Guarantee

- a. Projected Surplus Budget: FSMC guarantees that Gross Receipts for the Current Year shall exceed SFA’s Total Food Service Costs for the Current Year by at least eight thousand Dollars (\$8,000.00) (the “Guaranteed Surplus”) for those items of revenue and expense set forth in the Projected Food Service Budget.
- b. Reimbursement: FSMC agrees to reimburse SFA for the amount (the “FSMC Responsibility”), if any, by which SFA's actual surplus (the “Actual Surplus”) for the Current Year is less than the Guaranteed Surplus for the Current Year (“SFA’s Shortfall)

11. APPROVAL OF TUITION CONTRACTS FOR THE 2017-2018 SCHOOL YEAR BETWEEN THE RIDGEFIELD BOARD OF EDUCATION AND THE FOLLOWING SENDING DISTRICTS – Consent

BE IT RESOLVED that upon the recommendation of the Interim Superintendent of Schools, the Ridgefield Board of Education approves the tuition contracts for the 2017-2018 academic year between the Ridgefield Board of Education, receiving district, and the sending districts as follows:

| District | SID | Amount |
|-----------|------------|-------------|
| Fort Lee | 3499035549 | \$10,451.00 |
| Weehawken | 9455035545 | \$4,670.90 |
| Weehawken | 7756361445 | \$15,534.89 |
| Weehawken | 5538541667 | \$18,076.88 |

STUDENT SERVICES – (Items 12-14)

12. APPROVAL OF CLASS TRIPS - Consent

BE IT RESOLVED that upon the recommendation of the Interim Superintendent of Schools, the Ridgefield Board of Education approves the following class trips for the 2017-2018 school year:

| Teacher Name | Location | Purpose | Date | School | Learning Center | General Ed. | Number of Students Attending |
|-----------------------------|-----------------------|-----------------------|---------|--------|-----------------|-------------|------------------------------|
| Debora Carlson Jody Hess | Closter Nature Center | Environmental science | 5/29/18 | RMHS | X | | 17 |

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13. APPROVAL OF DISENROLLMENT OF STUDENT ID#301427- Consent

BE IT RESOLVED that upon the recommendation of the Interim Superintendent of Schools, the Ridgefield Board of Education approves the disenrollment of student ID#301427 from the Ridgefield Public School District effective June 22, 2018:

14. APPROVAL OF REGION V SHARED SERVICE AGREEMENT-Consent

BE IT RESOLVED that upon the recommendation of the Interim Superintendent of Schools, the Ridgefield Board of Education desires to enter into shared services agreements and will participate as a full member of the Bergen County Region V Council for Special Education for the 2018-2019 school year; does hereby accept, adopt and agree to comply with the Region V Bylaws; designates Mr. John Petrelli, Interim Superintendent, as its representative to Region V; and empowers him to cast all votes and take all other actions necessary to represent its interests in Region V.

The Board further approves the joint bidding and transportation agreements for all Ridgefield Borough (district) students who are transported through Region V; The Board further approves joint bidding and/or shared services agreement; including but not limited to student evaluations, student therapies and other student support services; The Board further approves the joint bidding and/or shared services for non-public school services; and The Board further approves the joint bidding and/or shared services for other services as requested to be provided by Region V component districts on as needed basis:

CURRICULUM – (Item 15)

15. APPROVAL OF WORKSHOP EXPENDITURES - Consent

BE IT RESOLVED that upon the recommendation of the Interim Superintendent of Schools, the Ridgefield Board of Education approves the following workshop participation and expenditures:

| <u>Name</u> | <u>Workshop</u> | <u>Location</u> | <u>Date</u> | <u>Fee</u> |
|----------------------------------|---|--------------------|--------------------------|--------------------------------|
| Matthew Polifrone | DECA Program/Business Education | Jefferson HS | 5/31/18 | NO FEE |
| Kristy Agresta | I & RS Training | In District | 6/1/18 – second date TBD | NO FEE |
| Cynthia Reardon | Adobe Animate Training Class | Online | 6/4-6/5/18 | \$695.00 |
| Kathryn Cuartas Sheryl Gaines | NJSHA Interprofessional Autism Conference | South Orange | 6/9/18 | \$190.00 (KC) \$175.00 (SG) |
| Charles Ries | The Henry C. Lee Institute of Forensic Science for Teachers | Univ. of New Haven | 7/9-7/13/18 | \$695.00 |

OPERATIONS – (Items 16-17)

16. APPROVAL OF ADDITIONAL RESPITE DATE– Consent

BE IT RESOLVED that upon recommendation of the Interim Superintendent of Schools, the Ridgefield Board of Education approves an additional Respite date on June 16, 2018 at RMHS from 9:00am-3:00pm:

17. SCHOOL BUS EVACUATION DRILL REPORT – Consent

Motion to approve the State Mandates School Bus Emergency Evacuation Drill Report as per attached (**REF#0524-07**):

PERSONNEL – (Items 18-37)

18. APPOINTMENT OF DISTRICT SUBSTITUTE TEACHERS– Consent

BE IT RESOLVED that upon recommendation of the Interim Superintendent of Schools, the Ridgefield Board of Education appoints Merci Meneses as a district substitute teacher at a rate of \$110 per diem, to be used on an as needed basis, beginning May 25, 2018 through June 30, 2018:

19. APPOINTMENT OF AFTER CARE HAPPENINGS (SACC) STAFF FOR THE 2018-2019 SCHOOL YEAR – Consent

BE IT RESOLVED, that upon recommendation of the Interim Superintendent of Schools the Ridgefield Board of Education appoints the following list of staff for After Care Happenings (SACC) for the 2018-2019 school year:

The following teachers will be paid \$25.00 per hour and used on an as needed basis:

Lisa Brennan
Joanna Bell
Virginia McNamara
Elizabeth Harte
Cassandra Lange
Jesse Generelli
Ida Matarazzo
Lorraine Ferrante
Robert Robins
Karen DiSciascio
Kate Elefante
Steven Lacatena
Desirae Schipper

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Karen Johnson (60 college credits)
Rose Elenio (60 college credits)

The following assistants will be paid \$15.00 per hour and used on an as needed basis:

Debra Clough
Linda Vaccarino
Virginia LaFalce
Lejla Buzancic
Karen Rutz
Janice Kochanski
Judy Rommes
Joseph Kolodziej
Ellen Cinello
Maria Puga
Jackie Morino

20. APPOINTMENT OF HOMEWORK CLINIC STAFF FOR THE 2018-2019 SCHOOL YEAR – Consent

BE IT RESOLVED, that upon the recommendation of the Interim Superintendent of Schools, the Ridgefield Board of Education appoints the following teaching staff members as Homework Clinic staff to work on an as needed basis at a rate of \$27.50 per hour for the 2018-2019 school year:

| | |
|------------------------|---------------------|
| Teresa Becker | Pandora Antzoulatos |
| Andrew Brusgard | Jamie Rifkowitz |
| Christine Fabiano | Richard Briechle |
| Michelle Mariani (sub) | Courtney Goch (sub) |

21. APPOINTMENT OF DISTRICT SUBSTITUTES FOR THE 2018-2019 SCHOOL YEAR – Consent

BE IT RESOLVED, that upon recommendation of the Superintendent of Schools the Ridgefield Board of Education appoints the following list of district substitutes to work on an as needed basis effective July 1, 2018 through June 30, 2019 at a rates indicated below:

Day to Day Subs at \$110/day

Fatme Abi Haidar
Sarah Barone
Julia Bemke
Veronica Bazan-Lopez
Beth Ann Cahill
Laura Coviello
Elena Fernandez Perez

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Thalia Garcia
Daniel Gonzalez
Lisbette Gonzalez
Yhima Hajmohamed
Diane Handschin
Darae Kim
Michael Larkin
Edgar Leon
Natalia Lorenzo
Yamileth Martinez
Shannon McGlynn
Jane Mui
Katherine Neary
Scott Russo
Masiel Saez
Nesrin Sengul
Crystal Sepulveda
Madeline Shaw
Charlene Solan
Evangelia Stavridis
Anas Zubi
Malik Zubi

Substitute Secretaries at \$110/day

Faye Atheras

Substitute School Nurses at \$150/day

Arle Berghorn
Arielle Ferdinand
Blanche Tornichia

Substitute Healthcare Professionals at \$150/day

Barbara DeGroot
Melissa Morales

Summer Program Health Care Professional Substitute at \$150/day

Margaret Caruso

Full-time Teacher Assistant Substitutes at \$40/day

| | |
|---------------------|-----------------------|
| Daniella Buttafarro | Annabel Jean-Baptiste |
| Natalia DeBonis | Karen Johnson |
| Rose Elenio | Kelly McGovern |
| Angelina Gennarelli | Doreen Neary |
| Stephanie Sinclair | Estefany Suriel |

Teacher Assistant Substitutes at \$85/day

Destiny Dibattista
Julyta Goiricelaya
Shannon McGlynn
Jeanna Roncallo
Veronica Bazan-Lopez

Summer Program Full-time Teacher Substitutes at \$125/day

Nicole Broschard
Darla Ferdinand
Tom Voorhis
Lisa Brennan
Erin Carlin
Theresa Petrov
Gina D'Amore
Floriana DiSciascio
Keith MacDougall
Lillian Pagano
Rose DeMaio

Summer Program Full-time Teacher Assistant Substitutes at \$85/day

Elizabeth Guardino
Brendaly Negron

22. APPOINTMENT OF SUMMER MUSIC PROGRAM STAFF– Consent

BE IT RESOLVED, that upon recommendation of the Interim Superintendent of Schools, The Ridgefield Board appoints the summer music program staff beginning June 25, 2018 through July 29, 2018 from 8:30am to 1:00pm, Monday through Thursday at RMHS as follows:

Richard Buffa Substitute Teacher (used on an as needed basis) \$25.00 hrly.

23. APPOINTMENT OF LIFEGUARDS FOR THE EXTENDED YEAR SUMMER PROGRAM -Consent

BE IT RESOLVED, that upon recommendation of the Interim Superintendent of Schools the Ridgefield Board of Education appoints the following list of lifeguards to work the extended year summer program and to be used on an as needed basis:

| <u>Name</u> | <u>Rate</u> |
|----------------------|---------------|
| Tara Neary | \$35 per diem |
| EmmaRose Trentacosti | \$35 per diem |
| Taylor Jakuc | \$35 per diem |

24. APPROVAL OF JOB DESCRIPTIONS- Consent

BE IT RESOLVED that upon recommendation of the Interim Superintendent of Schools, motion to approve the following list of revised job descriptions as attached (**REF#0524-08**):

- A. Bus Driver
- B. Custodian
- C. Head Custodian
- D. Maintenance Mechanic
- E. Saturday Happening Coordinator
- F. Coordinator of Curriculum and Instruction

25. APPROVAL OF SICK LEAVE BANK DAYS (SLB) FOR EMPLOYEE ID#0359- Consent

BE IT RESOLVED that upon recommendation of the Interim Superintendent of Schools, the Ridgefield Board of Education approves eight (8) sick leave bank days (SLB) for employee ID#0359 with a daily substitute charge to the employee of \$110 and with unused days to be returned to the sick leave bank as per the sick leave bank agreement:

26. APPROVAL OF EXTERNSHIP FOR NICOLETTE MANRESA- Consent

BE IT RESOLVED that upon recommendation of the Interim Superintendent of Schools, the Ridgefield Board of Education approves an externship for Nicolette Manresa, New Jersey City University student, under the supervision of Andrea Facciolo at Slocum Skewes School for the 2018-2019 school year:

27. ACCEPTANCE OF RETIREMENT OF MARY ANN LYONS – Consent

BE IT RESOLVED that upon the recommendation of the Interim Superintendent of Schools, the Ridgefield Board of Education accepts the retirement of Mary Ann Lyons, teacher assistant, effective December 31, 2018:

28. APPROVAL OF INTERNSHIP FOR BRITTANY MONAHAN- Consent

BE IT RESOLVED that upon recommendation of the Interim Superintendent of Schools, the Ridgefield Board of Education approves a social work internship for Brittany Monahan, Ramapo College student, under the supervision of Paul Brodsky at RMHS for the 2018-2019 school year:

29. APPOINTMENT OF FULL TIME TEACHER AIDE AS DISTRICT SUBSTITUTE TEACHERS– Consent

BE IT RESOLVED that upon the recommendation of the Interim Superintendent of Schools, the Ridgefield Board of Education appoints Estefany Suriel, full time teacher assistant, as district substitute teacher to be used on an as needed beginning May 24, 2018:

30. APPOINTMENT OF VERONICA WILENTA AS A SPECIAL EDUCATION TEACHER– Consent

BE IT RESOLVED that upon the recommendation of the Interim Superintendent of Schools, the Ridgefield Board of Education appoints Veronica Wilenta as a special education teacher at Bergen Blvd. School at a salary of \$61,633 MA step 6 beginning July 1, 2018 through June 30, 2019(Acct.#11-214-100-101-502-000):

31. APPROVAL OF MEDICAL LEAVE OF ABSENCE FOR ESTEFANY SURIEL-Consent

BE IT RESOLVED that upon the recommendation of the Interim Superintendent of Schools, the Ridgefield Board of Education approves Estefany Suriel's request for disability leave effective September 5, 2018 and use of ten (10) sick days during said disability leave followed by an unpaid leave of absence of twelve (12) weeks in accordance with the New Jersey Family Leave Act (NJFLA) which shall end on December 3, 2018, subject to submission of medical confirmation of the actual period of disability which will determine the expiration of the disability leave and the commencement and expiration dates of the NJFLA leave. Included within this approval is approval of twelve (12) weeks of unpaid leave pursuant to the Federal Family and Medical Leave Act (FMLA) which leave shall commence and run concurrently with the disability leave and NJFLA leave with an anticipated return date of December 4, 2018:

32. APPOINTMENT OF LORIN MUIR AS A SPECIAL EDUCATION TEACHER– Consent

BE IT RESOLVED that upon the recommendation of the Interim Superintendent of Schools, the Ridgefield Board of Education appoints Lorin Muir as a special education teacher at Shaler Academy at a salary of \$52,510 MA step 4 beginning September 1, 2018 through June 30, 2019(Acct.#11-214-100-101-501-000):

33. APPOINTMENT OF GIUSEPPE CASTRO AS CUSTODIAN– Consent

BE IT RESOLVED that upon the recommendation of the Interim Superintendent of Schools, the Ridgefield Board of Education appoints Giuseppe Castro as custodian at RMHS at a salary of \$34,144 and a stipend of \$1,055 night differential and a stipend of \$1,073 boiler license beginning July 1, 2018 through June 30, 2019(Acct.#11-000-262-100-004-000):

34. APPOINTMENT OF DRITIAN MURATAJ AS CUSTODIAN– Consent

BE IT RESOLVED that upon the recommendation of the Interim Superintendent of Schools, the Ridgefield Board of Education appoints Dritian Murataj as custodian at RMHS at a salary of \$34,144 and a stipend of \$1,055 night differential and a stipend of \$1,073 boiler license beginning July 1, 2018 through June 30, 2019(Acct.#11-000-262-100-001-000):

35. APPOINTMENT OF BRIAN CORVINO AS CUSTODIAN– Consent

BE IT RESOLVED that upon the recommendation of the Interim Superintendent of Schools, the Ridgefield Board of Education appoints Brian Corvino as custodian at Shaler Academy at a salary of \$34,144 and a stipend of \$1,055 night differential and a stipend of \$1,073 boiler license beginning July 1, 2018 through June 30, 2019(Acct/#11-000-262-100-004-000):

**36. APPOINTMENT OF VIRGINIA CUBILLAN AS A SPANISH TEACHER
- Consent**

BE IT RESOLVED that upon the recommendation of the Interim Superintendent of Schools, the Ridgefield Board of Education appoints Virginia Cubillan as a Spanish teacher at RMHS at a salary of \$55,416 MA step 7 beginning September 1, 2018 through June 30, 2019(Acct.#11-140-100-101-004-000):

**37. APPOINTMENT OF ADRIANA CONTRERAS AS A SPANISH TEACHER
- Consent**

BE IT RESOLVED that upon the recommendation of the Interim Superintendent of Schools, the Ridgefield Board of Education appoints Adriana Contreras as a Spanish teacher at RMHS and Slocum Skewes School at a salary of \$50,957 MA step 1 beginning September 1, 2018 through June 30, 2019 (Acct.#11-130-100-101-003-000 (50%), 11-120-100-101-003-00 (17%), 11-140-100-101-004-000 (33%):

**BUSINESS MEETING – MAY 24, 2018
RIDGEFIELD SCHOOL DISTRICT
555 CHESTNUT STREET, RIDGEFIELD, NJ 07657**

LEGAL – (Items)

- XVI.** Motion to move into **PUBLIC COMMENTS/QUESTIONS** Session of the meeting (any items).

Please follow the guidelines as stated under “Questions and Comments from the audience on Agenda items”.

Motion made by Mrs. Narvaez, seconded by Mrs. Payerle.
Motion passed unanimously by Board members present.

Mrs. Lorraine Ferrante, a teacher in Ridgefield and a Latch Key teacher said she was concerned about the future of the Latch Key Program. She said she is concerned for the parents and the safety of the children. She spoke about the \$350.00 flat rate per child that the parents cannot afford. She spoke about the rates of the surrounding school district for their after school program. She said let’s work together and fix the program. Mr. Petrelli thanked her for her comments and said we do not take this situation lightly and we will look at it again at the end of the school year and make it a financially sound program and safe for children of the district.

Mr. Richard Jewett – 475A Shaler Blvd. Ridgefield, NJ 07657 said he has three children going to the Latch Key Program. He said in order for the program to be successful you need three things. It needs to be safe, it needs to be accessible and it needs to be affordable. He said the fee will double for him and he cannot afford that. He said he hopes that the Board can come up with a solution. Mr. Petrelli thanked him for his comments and told him like he told Mrs. Ferrante we will look at it again at the end of the school year and come up with a plan.

Mrs. Angela Marakas - 611 Sketch Place South, Ridgefield, NJ 07657. She stated that she could not afford the \$350.00 flat rate but she said she would be interested in the tier system.

Mr. Petrelli said we are looking for solutions for all parties concerned.

Mrs. Jane Nietzsche – 840 Maple Avenue, Ridgefield, NJ 07657 is a Ridgefield resident and attended the Ridgefield School District. She mentioned it is 60 year’s anniversary for the Ridgefield Memorial High School. Mr. Petrelli thanked her and said we will look into it.

- XVII.** Motion to close **PUBLIC COMMENTS/QUESTIONS** Session of the meeting at

Motion made by Mrs. Narvaez, seconded by Mr. Morilla.
Motion passed unanimously by Board Members present.

XVIII. NEW BUSINESS

IX. ADJOURNMENT

Motion to adjourn the business meeting of the Board of Education at 9:25 p.m.

Motion made by Mr. Pych, seconded by Mrs. Narvaez.

Motion passed unanimously by Board Members present.

Respectfully submitted by,

Floro M. Villanueva, Jr.
Business Administrator/Board Secretary