

**WORK SESSION/BUSINESS MEETING MAY 11, 2017  
RIDGEFIELD SCHOOL DISTRICT  
555 CHESTNUT STREET, RIDGEFIELD, NJ 07657**

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A Work Session/Business Meeting of the Ridgefield Board of Education was called to order by Mrs. Payerle on May 11, 2017 in the High School Cafeteria.

**I. CALL TO ORDER**

At 7:10 p.m. the meeting was called to order.

**II. FLAG SALUTE**

The Pledge of Allegiance to the Flag of the United States of America was recited.

**III. OPEN PUBLIC MEETING STATEMENT**

“The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advanced notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Ridgefield Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Administration Building, and having notified The Record, The Star Ledger and the Ridgefield Borough Clerk”.

**IV. ROLL CALL**

Mr. Grippa	Present
Mrs. Huzovic	Present
Mr. Morilla	Present
Mrs. Narvaez	Present
Mr. Salazar	Present
Mr. Yang	Absent
Mrs. Payerle	Present

There being six members present, a quorum was declared.

Also present were:

Dr. Frank Romano – Superintendent of Schools

Floro Villanueva Jr. – Business Administrator/Board Secretary

Robert Jacobs – Board Attorney

- V. Motion to Convene in EXECUTIVE CLOSED SESSION** for School Board Training, Personnel, Legal, Negotiations, Attorney/Client Privilege and/or Student Matters items, at 7:14 p.m.

BE IT RESOLVED by the Ridgefield Board of Education, pursuant to the provisions of the Open Public Meetings Act, that the Board meet in closed session to discuss the following subject matter(s), which is (are) permitted to be discussed in closed session pursuant to the following designated sub-section(s) of Section 7 of the Open Public Meetings Act:

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- ( ) Sub-section 1 dealing with material rendered confidential by express provision of Federal or State law.
- ( ) Sub-section 2 covering a matter in which release of information would impair a right to receive federal funds.
- ( ) Sub-section 3 involving disclosure of material that would constitute an unwarranted invasion of privacy, including material related to an individual's personal and family circumstances, without the express written consent of the individual involved.
- ( ) Sub-section 4 pertaining to collective bargaining agreements and the terms, conditions and negotiations thereof.
- ( ) Sub-section 5 dealing with the acquisition of real property, the setting of bank rates, or the investment of public funds where discussion thereof would adversely affect the public interest.
- ( ) Sub-section 6 dealing with tactics and techniques used in protecting the safety and property of the public where disclosure could impair such protection or investigation of violation of the law.
- (X) Sub-section 7 dealing with pending or anticipated litigation, contract negotiations, or matters falling within the attorney-client privilege.
- (X) Sub-section 8 concerning student matters and/or personnel matters dealing with employment, appointment, termination, or terms and conditions of employment of any person or persons, or the evaluation, promotion or disciplining of employees unless all employees involved consent to disclosure thereof.
- ( ) Sub-section 9 involving deliberations after public hearing on a matter, which may result in the imposition of a civil penalty or the suspension or loss of a license.

AND BE IT FURTHER RESOLVED that, as precisely as can be determined at this time, the discussion conducted in the said closed session can be disclosed to the public upon taking final action thereon, provided disclosure shall not violate the attorney-client *privilege, impair the safety and property of the public or constitute an undue invasion of privacy; and*

BE IT FURTHER RESOLVED that it is not envisioned that the Board will return to open session after this closed session meeting.

Motion made by Mrs. Narvaez, seconded by Mrs. Huzovic.

**VI. PUBLIC BOARD MEETING** reconvened at 8:15 p.m.

Mrs. Payerle asked for a moment of silence for Mrs. Ingrid Barbosa's husband, Ruben Santiago.

**VII. SUPERINTENDENT'S REPORT, PRESENTATIONS AND DISCUSSION ITEMS**

Dr. Romano introduced Ms. Elena Furaman from California Casualty Insurance Company who presented the Thomas R. Brown Athletics Grant to Mr. Ken Fugowski in the amount of \$1,000.00

1. Bergen County Teacher/Educational Services Professional Recognition Award

Dr. Romano spoke about the Bergen County Teacher/Educational Services Professional Recognition Award and stated that the recipients receive a letter from the District, flowers from the PTAs, and prime parking spaces near the schools and a County Luncheon to be held at the Marriot in Park Ridge, NJ. Mr. Peter Mastrangelo, Assistant Principal at Shaler Academy School spoke about Mr. Keith MacDougall, the recipient at Shaler Academy School and also spoke about Ms. Laura Coviello, the recipient at Bergen Boulevard School. Mr. Angelo Bellizzi, Slocum Skewes School Principal spoke about Ms. Elaine Asciak, the recipient at Slocum Skewes School and Mr. John Coviello, RMHS Principal spoke about Mr. Jon Duncan, the recipient at RMHS.

2. Honor Roll Students

Dr. Romano introduced Mr. John Coviello, RMHS Principal who introduced and presented the students with certificates for the Third Marking Period honor students.

**VIII. BOARD COMMITTEE REPORTS -**

A. Student Liaison – Rodney Ocean

Mr. Ocean reported on the following school activities. (See attached report).

B. Finance Committee – Andrew Grippa (Chairperson), Rosemary Huzovic – Mr.

Grippa spoke about the Business office will be working on the 2017-2018 purchase orders.

C. Curriculum Committee - Claudia Narvaez (Chairperson), TBD – Mrs. Narvaez spoke about CTE Business Program in RMHS, spoke about the purchase of the Envisions Math Program, the Rubicon Atlas Expansion, McGraw Hill extended the pilot program for science and social studies, and spoke about the criteria for honors placement.

D. Operations Committee – Andrew Grippa (Chairperson), Ralph Morilla – Mr. Grippa stated that the Operations Committee met and spoke about the revisions of the Long Range Facilities Plan. One item was replacing the gym floor in the high school and are reviewing the options.

E. Personnel Committee – Ralph Morilla (Chairperson), Steve Yang, Ray Salazar – Mr. Morilla said the Personnel Committee will be meeting next week and come up with some dates to meet with the Association.

F. Policy Committee – Rosemary Huzovic (Chairperson), Claudia Narvaez – **N/R**

G. NJSBA/Legislative Delegate – Steve Yang – Alternate: - **N/R**

**IX. TOPICS FOR DISCUSSION -**

**X. Motion to move into PUBLIC COMMENTS/QUESTIONS Session of the Meeting (Resolutions and Discussion Items Only).**

Statements made by individual participants are limited to a duration of five (5) minutes unless otherwise announced at the beginning of the discussion. The Board urges large groups to select one person to represent them. The Board reminds those individuals who take the opportunity to speak to please step up to the microphone, identify themselves by name and address, and to limit their comments to items listed on the agenda. The Board may or may not respond to issues raised by members of the public. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks all members of the public to be courteous and mindful of the rights of other individuals when speaking. Specifically, the Board discourages comments regarding students and employees and will not respond to such comments. Please note that after the public discussion is closed by the President, no other questions or comments from the audience will be permitted until the “Questions and Comments from the Audience on Any Topic of Concern” at the end of the agenda. At that time, questions do not have to be confined to agenda items.

Motion made by Mrs. Narvaez, seconded by Mr. Salazar.  
Motion passed unanimously by Board Members present.

Ms. Lisa Biccocchi - 909 Lancaster Road, Ridgefield, NJ spoke about Goals of Superintendent regarding the Online Handbook, laptops for teachers, safety, and the Smore System and she asked if all of the 2015-2016 merit goals were accomplished

**XI. Motion to close PUBLIC COMMENTS/QUESTIONS Session of the Meeting.**

Motion made by Mrs. Narvaez, seconded by Mr. Morilla.  
Motion passed unanimously by Board Members present.

Mrs. Payerle answered Ms. Biccocchi and stated that the goals were reviewed and approved by the Bergen County Superintendent’s Office and similar to other Superintendent’s goals. She stated she believes all of the 2015-2016 goals were accomplished.

Dr. Romano answered Ms. Biccocchi about the Online Handbook and he stated how he made it electronic. He stated that all teachers now have laptops as of this past September. As far as safety, when he first came here there was nothing in place and he explained the different stages of safety that are now in place. He explained that the Smore Newsletter has been implemented this school year.

**XII. BOARD COMMENTS ON RESOLUTIONS AND DISCUSSION ITEMS ONLY.**

**XIII. OLD BUSINESS**

Mrs. Payerle spoke about the board self-evaluation form to be completed. She reminded the board about their mandated training and for everyone to get their OPRA material in.

**XIV. RESOLUTIONS FOR ACTION**

**1. CONSENT RESOLUTION – Roll Call**

Motion to approve the following consent items  
2,3,4,5,6,7,8,9,10,11,12,13,14,15,16,17,18,19,20,21,22,23,24,25,26,27 and 28:

Motion made by Mrs. Narvaez, seconded by Mr. Salazar.

**ROLL CALL**

Mr. Grippa	Aye except Recuse #3 Payroll and Health Benefits and #25
Mrs. Huzovic	Aye except Recuse #25
Mr. Morilla	Aye
Mrs. Narvaez	Aye
Mr. Salazar	Aye
Mr. Yang	Absent
Mrs. Payerle	Aye

**FINANCE – (Items 2-9)**

**2. MINUTES – Consent**

Motion to approve the minutes from the April 18, 2017 Special Meeting Executive Session and the April 27, 2017 Business Meeting and Executive Session  
**(REF#0511-01):**

**3. BILL LIST – Consent**

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Ridgefield Board of Education approves the bill list from the month of May 2017 **(REF#0511-02):**

May Vendor Batch 1	\$ 286,013.86
April Payroll	\$ 2,397,082.08
April Health Benefits	\$ 442,691.29

4. **ACCEPTANCE OF DONATION FROM BOROUGH OF RIDGEFIELD** – Consent

BE IT RESOLVED that the Ridgefield Board of Education accept a donation from the Borough of Ridgefield in the amount of \$1,400.00 to be used to defray costs for the eighth grade class dinner:

5. **ACCEPTANCE OF DONATION FROM ROBERT ROBINS** – Consent

BE IT RESOLVED that the Ridgefield Board of Education accept a donation from Robert Robins, teaching staff member, of a Yukon back machine for the RMHS fitness center valued at \$332.00:

6. **APPROVAL OF FUNDRAISERS** - Consent

Motion to approve the following fundraisers for the 2016-2017 school year (**REF#0511-03**):

- A.) **Ridgefield PTA-Project Graduation** to hold a **Lawn Sign Sale** from May 7, 2017 through June 15, 2017 to raise funds for project graduation party on graduation night.

7. **APPROVAL OF PURCHASE OF ENVISION 2.0 FOR GRADES 6-8** – Consent

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Ridgefield Board of Education approves the purchase of EnVision 2.0 Math Program for Grades 6-8 in the amount of \$34,656.66.

8. **APPROVAL OF TUITION CONTRACTS FOR THE 2016-2017 SCHOOL YEAR BETWEEN THE RIDGEFIELD BOARD OF EDUCATION AND THE FOLLOWING SENDING DISTRICTS** - Consent

Motion to approve tuition contracts for the 2016-2017 school year between the Ridgefield Board of Education and the following sending districts:

District	SID	Amount
Little Ferry	8984947512	\$13,795.20
Rutherford	2832582118	\$ 9,656.00

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**9. APPROVAL OF POMPTONIAN FOOD SERVICE PRICE LIST FOR THE 2017-2018 SCHOOL YEAR - Consent**

Motion to approve the Pomptonian Food Service Price List for the 2017-2018 school year (**REF#0511-04**):

**STUDENT SERVICES – (Items 10-11)**

**10. APPROVAL OF CLASS TRIPS - Consent**

Motion to approve the following class trips for the 2016-2017 school year:

<u>Teacher Name</u>	<u>Location</u>	<u>Purpose</u>	<u>Date of Trip</u>	<u>School</u>	<u>Learning Center</u>	<u>General Ed.</u>	<u>Number of Students Attending</u>
Yun Kim	Jsunah Kpop School	To learn Korean dance, language and culture	5/17/17	SS		X	15
Yun Kim Heather Ban Lauretta Thrower	Edgewater Multiplex	To see the “The King’s Case Note” to learn Koran traditional dresses and history	5/19/17	RMHS		X	40
Donna Wietecha Caroline Kim	Montclair University “Dance to Dream” Conference	Students will present their electronic portfolios to a group of their peers. They also participate in presentations hosted by a motivational speaker with special needs.	5/31/17	RMHS	X		15
Trista Lavino Jennifer Rupprecht	Dave & Buster’s	Ordering off the menu while keeping to budgeted amounts. Reinforce social skills and restaurant etiquette	6/12/17	RMHS	X		12

**11. APPROVAL OF ROME & FLORENCE ITALY TRIP FOR RMHS & SLOCUM SKEWES STUDENTS IN FEBRUARY 2018 - Consent**

Motion to approve a trip to Rome and Florence, Italy for RMHS & Slocum Skewes students February 16 - 23, 2018 as outlined in the attached proposal with Explorica Travel (**REF#0511-05**):

**CURRICULUM – (Item 12)**

**12. APPROVAL OF WORKSHOP EXPENDITURES - Consent**

Motion to approve the following workshop participation and expenditures:

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<u>Name</u>	<u>Workshop</u>	<u>Location</u>	<u>Date</u>	<u>Fee</u>
Jennifer Rupprecht	NJPAC Workshop	Newark	5/12/17	NO FEE
Kara Doviak	NJ Evaluation Submission Training	Plainfield	5/18/17	NO FEE
Donna Wietecha	The PCAST Innovations Swap Meet	Trenton	5/25/17	NO FEE

**OPERATIONS – (Item 13)**

**13. APPROVAL OF USE OF FACILITIES – Consent**

Motion to approve the following Use of Facilities Request (**REF#0511-06**):

- A. Ridgefield Recreation Department to use gym in the Slocum Skewes Gym for Men’s Basketball Monday thru Thursday, May 3, 2017 – June 20, 2017 7:00 – 10:00 p.m. (subject to availability and when school is open).

**PERSONNEL – (Items 14-27)**

**14. APPOINTMENT OF DISTRICT NURSE SUBSTITUTE– Consent**

BE IT RESOLVED that upon recommendation of the Superintendent of Schools, the Ridgefield Board of Education appoints Natalia Diaz as a district nurse substitute at a rate of \$150 per diem, to be used on an as needed basis (pending receipt of nurse substitute certification), effective from May 15, 2017 through June 30, 2017:

**15. ACCEPTANCE OF RESIGNATION OF MICHELE SCIROCCO– Consent**

BE IT RESOLVED that upon recommendation of the Superintendent of Schools, the Ridgefield Board of Education accepts the resignation of Michele Scirocco, teacher at RMHS, Retroactive effective April 30, 2017:

**16. APPOINTMENT OF SHANNON MCGLYNN AS PART TIME TEACHER ASSISTANT AT SHALER ACADEMY – Consent**

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Ridgefield Board of Education approves Shannon McGlynn as a part time teacher assistant at Shaler Academy at a salary of \$15.35 per hour beginning May 15, 2017 through June 30, 2017(Acct.#11-214-100-106-005-000):



**17. ACCEPTANCE OF RESIGNATION OF MARIA CECERE– Consent**

BE IT RESOLVED that upon recommendation of the Superintendent of Schools, the Ridgefield Board of Education accepts the resignation of Maria Cecere, part time 1:1 teacher assistant at Slocum Skewes School, effective June 22, 2017:

**18. ACCEPTANCE OF RESIGNATION OF JANE MUI– Consent**

BE IT RESOLVED that upon recommendation of the Superintendent of Schools, the Ridgefield Board of Education accepts the resignation of Jane Mui, full time 1:1 teacher assistant at Shaler Academy, effective May 12, 2017:

**19. ACCEPTANCE OF RESIGNATION OF FANNY ARIAS– Consent**

BE IT RESOLVED that upon recommendation of the Superintendent of Schools, the Ridgefield Board of Education accepts the resignation of Fanny Arias, school bus driver, (for retirement) effective June 30, 2017:

**20. APPROVAL OF SCHOOL BUS AIDE SUBSTITUTE– Consent**

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Ridgefield Board of Education approves Emmanuel Barzaga as a school bus aide substitutes for a.m. & p.m., to be used on an as needed basis, beginning May 12, 2017 through June 30, 2017:

**21. APPROVAL OF UNPAID LEAVE OF ABSENCE FOR JOSEPH SKUNCA  
- Consent**

BE IT RESOLVED that upon recommendation of the Superintendent of Schools, the Ridgefield Board of Education approves Joseph Skunca's request for an unpaid leave in accordance with the New Jersey Family Leave Act ("NJFLA") retroactive beginning May 1, 2017 with an anticipated return date of May 31, 2017:

**22. APPROVAL OF MEDICAL LEAVE OF ABSENCE FOR ANGELINA GENNARELLI – Consent**

BE IT RESOLVED that upon recommendation of the Superintendent of Schools, the Ridgefield Board of Education approves Angelina Gennarelli's request for an unpaid medical leave of absence with the use of eleven (11) sick days beginning May 11, 2017 with an anticipated return date of May 31, 2017:

**23. APPROVAL OF MEDICAL LEAVE OF ABSENCE FOR NOREEN BREDHOLD – Consent**

BE IT RESOLVED by the Ridgefield Board of Education that the Board hereby approves Noreen Bredhold’s request for disability leave effective September 5, 2017 and use of four (4) sick days during said disability leave followed by an unpaid leave of absence of four (4) weeks in accordance with both the Federal Family and Medical Leave Act (“FMLA”) and also the New Jersey Family Leave Act (“NJFLA”) which shall commence and run concurrently with an anticipated return date of October 10, 2017, all subject to submission of medical confirmation of the actual period of disability which will determine the expiration of the disability leave and the commencement and expiration dates of the FMLA and NJFLA leave:

**24. APPROVAL OF MEDICAL LEAVE OF ABSENCE FOR JEANETTE FOGARTY – Consent**

BE IT RESOLVED by the Ridgefield Board of Education that the Board hereby approves Jeanette Fogarty’s request for disability leave effective September 18, 2017 and use of ten (10) sick days during said disability leave followed by an unpaid leave of absence of twelve (12) weeks in accordance with both the Federal Family and Medical Leave Act (“FMLA”) and also the New Jersey Family Leave Act (“NJFLA”) which shall commence and run concurrently and all subject to submission of medical confirmation of the actual period of disability which will determine the expiration of the disability leave and the commencement and expiration dates of the FMLA and NJFLA leave. Also included in this resolution is a request for an unpaid discretionary leave of absence as per article 19 section B and G of the REA contract, beginning January 9, 2018 with an anticipated return date of September 1, 2018:

**25. ATTAINMENT OF MERIT GOALS FOR THE 2016-2017 SCHOOL YEAR – Consent**

Upon recommendation of the Superintendent of Schools, motion to approve attainment of the following list of Merit Goals for the 2016-2017 school year:

**QUALITATIVE**

Percent	Amount	Goal
2.5	3,937.50	The Superintendent will lead an effort to create a comprehensive online employee handbook that will standardize and centralize district information, cut costs, make updating easier and more efficient, and give employees a more convenient and accessible place to retrieve employment information and links to acknowledgements, contact information, related policy, human resource (e.g., payroll, benefits, leaves), forms libraries, safety and health info, and rules and procedures.

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2.5	3,937.50	Last year, the Superintendent led an effort to pilot Blended Learning in Grades 5, 7, and 8 in the area of Mathematics. In an effort to provide quality individualized instruction in more systemic ways to a broader array of students, the Superintendent will lead an effort to expand that initiative to the areas of ELA and Science in Grades 6 through 12 by implementing key applications such as Front Row, Achieve 3000, Aleks, IXL, StudySync and Google Apps for Education. Program success will be comparatively measured through quarterly benchmark assessment and PARCC data.
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**QUANTITATIVE**

Percent	Amount	Goal
3.3	5,250.00	The Superintendent will lead a technology integration effort that includes developing and executing a plan to provide 100 percent of teaching faculty with MacBook Air laptops and associated training in an effort to create more effective instructional planning and delivery, more flexible access to district applications, and more efficient service and support. The District will implement five (5) differentiated teacher-training opportunities throughout the 2016-17 schools, using both in-district staff and Apple experts, to 100 percent of teachers in year one.
3.3	5,250.00	During the 2015-16 school year, the Superintendent led Phase IIA of a safety and security initiative, which included 100 percent of school buildings have color coded window location decals and door identification plaques, 100 percent of all classrooms will have newly installed rapid locking systems, 100 percent of all classrooms will display color coded evacuation floor plan diagrams, and 100 percent of all staff will engage in follow-up emergency management plan and quick reference guide training. During the 2016-17 school year, to further enhance school safety and security, the Superintendent will lead Phase IIB of the safety and security initiative. Phase IIB will include the implementation of single point of entry systems, training for 100 percent of faculty and staff on that protocol, and the installation of buzz-in technology in 100 percent of schools. Phase IIB will include the installation of duress alarm systems in 100 percent of district schools and installation of external door ajar alert systems in 100 percent of district schools. All faculty and staff will receive training in duress alarm systems and door ajar alert systems.
3.3	5,250.00	The Superintendent will lead a training and communication effort that will improve schools and district communications by formalizing and establishing more consistent and effective updates to both parents and district employees via the Smore digital communication application. Principals will create thirty (30) weekly updates to faculty and staff and ten (10) monthly updates to parents and guardians. Directors, Supervisors, and Coordinators will create semi-twenty 20 monthly updates to parents and guardians. These will focus on programmatic accomplishments from the past two years, current work, and work on the horizon. Regular building-based newsletter-type email messages to parents will include but not be limited to Information/Scheduling, Student Successes, Teacher Features, Program Implementations/ Updates (e.g., Science/Tech, Community Service Program, Strategies Intervention, etc.), School Counseling Corner, Regular Parent 30-Second Surveys, etc.

Salary: \$157,500

Merit Pay: \$23,625

**26. APPOINTMENT OF OLIVER ISLAMBOULI AS PHYSICS TEACHER AT RMHS- Consent**

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Ridgefield Board of Education approves Oliver Islambouli as a physics teacher at RMHS at a salary of \$62,089 MA step 12 beginning September 1, 2017 through June 30, 2018:

**27. APPOINTMENT OF KIMBERLY DICIANCIA AS 1:1 FULL TIME TEACHER AT BERGEN BLVD. SCHOOL- Consent**

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Ridgefield Board of Education approves Kimberly Diciancia as a 1:1 full time teacher assistant at Bergen Blvd. school at a pro-rated salary of \$19,345 beginning May 12, 2017 through June 30, 2017:

**POLICY – (Item )**

**LEGAL – (Item 28)**

**28. AFFIRMATION OF HIB CASE 053 - Consent**

BE IT RESOLVED that the Board hereby affirms the Superintendent's decision in HIB Investigation No 053 for the reasons set forth in the Superintendent's decision to the students' parents and, directs the Board Secretary/School Business Administrator to transmit a copy of the Board's decision to the affected students' parents forthwith.

**XV. Motion to move into PUBLIC COMMENTS/QUESTIONS Session of the meeting (any items).**

Please follow the guidelines as stated under "Questions and Comments from the audience on Agenda items".

Ms. Bicocchi – 909 Lancaster Road, Ridgefield, NJ. Thanked Dr. Romano for answering all her questions and she now understands the Merit Goals. She mentioned the scholarship dinner was the other night and she was disappointed by the lack of support from the Board and the Superintendent. She asked if there is a formal policy in place on sexual relationship between Principal/Teacher and if there's a rule that prohibits the principal from evaluating that person.

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**XVI.** Motion to close **PUBLIC COMMENTS/QUESTIONS** Session of the meeting.

Motion made by Mrs. Narvaez seconded by Mr. Morilla.  
Motion passed unanimously by Board Members present.

Dr. Romano stated that this year has been very challenging. He answered that there is no formal policy on sexual relationships between administrator and teacher, but the district has a sexual harassment policy and affirmative action policy in place to safeguard the employees.

**XVII. NEW BUSINESS**

**XVIII. ADJOURNMENT**

Motion to adjourn the business meeting of the Board of Education at 9:37 p.m.

Motion made by Mrs. Narvaez, seconded by Mr. Salazar.  
Motion passed unanimously by Board Members present.

Respectfully submitted by,

Floro M. Villanueva, Jr.  
Business Administrator/Board Secretary