

**BUSINESS MEETING OF APRIL 28, 2016
RIDGEFIELD SCHOOL DISTRICT
555 CHESTNUT STREET, RIDGEFIELD, NJ 07657**

A Business Meeting of the Ridgefield Board of Education was called to order by Mrs. Payerle in the High School Cafeteria.

I. CALL TO ORDER

At 7:00 p.m. the meeting was called to order.

II. FLAG SALUTE

The Pledge of Allegiance to the Flag of the United States of America was recited.

III. OPEN PUBLIC MEETING STATEMENT

“The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advanced notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Ridgefield Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Administration Building, and having notified The Record, The Star Ledger and the Ridgefield Borough Clerk”.

IV. ROLL CALL

Mrs. Barbosa	Present
Mr. Grippa	Present
Mr. Morilla	Present
Ms. Narvaez	Arrived at 8:00 p.m.
Mrs. Payerle	Present
Mr. Salazar	Present
Mr. Yang	Present

There being six members present, a quorum was declared.

Also present were:

Dr. Frank Romano – Superintendent of Schools
Rich Guarini – Business Administrator/Board Secretary
Marla Taus – Board Attorney

V. Motion to Convene in EXECUTIVE CLOSED SESSION

BE IT RESOLVED by the Ridgefield Board of Education, pursuant to the provisions of the Open Public Meetings Act, that the Board meet in closed session to discuss the following subject matter(s), which is (are) permitted to be discussed in closed session pursuant to the following designated sub-section(s) of Section 7 of the Open Public Meetings Act:

- () Sub-section 1 dealing with material rendered confidential by express provision of Federal or State law.

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- () Sub-section 2 covering a matter in which release of information would impair a right to receive federal funds.
- () Sub-section 3 involving disclosure of material that would constitute an unwarranted invasion of privacy, including material related to an individual's personal and family circumstances, without the express written consent of the individual involved.
- (X) Sub-section 4 pertaining to collective bargaining agreements and the terms, conditions and negotiations thereof.
- () Sub-section 5 dealing with the acquisition of real property, the setting of bank rates, or the investment of public funds where discussion thereof would adversely affect the public interest.
- () Sub-section 6 dealing with tactics and techniques used in protecting the safety and property of the public where disclosure could impair such protection or investigation of violation of the law.
- (X) Sub-section 7 dealing with pending or anticipated litigation, contract negotiations, or matters falling within the attorney-client privilege.
- (X) Sub-section 8 concerning student matters and/or personnel matters dealing with employment, appointment, termination, or terms and conditions of employment of any person or persons, or the evaluation, promotion or disciplining of employees unless all employees involved consent to disclosure thereof.
- () Sub-section 9 involving deliberations after public hearing on a matter, which may result in the imposition of a civil penalty or the suspension or loss of a license.

AND BE IT FURTHER RESOLVED that, as precisely as can be determined at this time, the discussion conducted in the said closed session can be disclosed to the public upon taking final action thereon, provided disclosure shall not violate the attorney-client privilege, impair the safety and property of the public or constitute an undue invasion of privacy; and

BE IT FURTHER RESOLVED that it is not envisioned that the Board will return to open session after this closed session meeting.

Motion made by Mr. Salazar, seconded by Mr. Yang.

VI. PUBLIC BOARD MEETING reconvened at 8:10 p.m.

VII. SUPERINTENDENT'S REPORT AND DISCUSSION ITEMS

Dr. Romano spoke about the Teacher Recognition Program and the recipients: Ms. Erica Donato for Shaler Academy School, Ms. Maida Weisman for Bergen Boulevard School, Ms. Laura Ballerini for Slocum Skewes School and Mr. Joseph Skunca for Ridgefield Memorial High School and said they will be acknowledged at the May 12, 2016 board meeting.

Dr. Romano congratulated and thanked Mrs. Laretta Thrower for our first interactive Career Day and what a wonderful and informative day it was. Mrs. Thrower brought in people from a varied of professions where the students were able to speak to who they

were interested in. It was very much appreciated by the students and everyone who participated.

Dr. Romano spoke about today being take your daughter/son to work today so he brought his 10 year old son to work today and many other staff members also brought their children to work.

1. Final Budget Hearing by Dr. Frank Romano and Mr. Richard Guarini

Dr. Romano and Mr. Guarini presented the 2016-2017 final budget to the board and the public. Dr. Romano spoke about the rationale of the second budget question that will be on the November 8, 2016 ballot for public to vote on. If approved by the voters, the majority of the funds would go to personnel costs for hiring teachers in science, business, world language, math, social studies and English language learning. The money would also be used to pay for two more guidance counselors, two media specialists and one more maintenance worker.

Mr. Guarini presented the 2016-2017 final budget and the budget process. He stated the budget process began in October, 2015. All budgets had to be itemized and were reviewed for consistency with the educational programs in place and trend lines over the past five years. All budgets were constructed with a return date from principals, directors and supervisors of Monday January 11th. A budget was substantially completed by February 15th 2015. Dr. Romano, Mr. Villanueva and I have met with the Finance Committee of Kathy Payerle and Ingrid Barbosa with Ralph Morilla as Committee Chair on February 11th, March 1st, and March 10th. The Preliminary Budget approved on March 10th was then approved by the County on April 14th and subsequently advertised in the Bergen Record on Friday April 22nd. Tonight the board will be asked to approve the Final Budget for the 2016-17 school year. Our budget totals \$38,340,000. Of this sum 55% comes from local taxes (20 million), 34% comes from other local education districts (13 million), 8% comes from State Aid (3 million) and 3% comes from other income and fund balance or capital reserves. State Appropriations Slide - this sheet/slide summaries all the programs by category such as Regular Programs, Special Education Basic Skills, etc. They will correspond to the Advertised Budget published in the Bergen Record on April 22th and the User Friendly Budget that will be posted on the District's Website under the Business Office. This sheet was used to create the Annotated Budget Proposal. Revenue Slide - Revenue as mention previously comes from seven categories: Fund Balance, Tuition, OT/PT/ and 1 to 1 Aide billing, Tuition Reserve, State Aid and Tax Levy. This change increases tuition revenue by \$566,677 as indicated. The local school tax includes a 2% tax cap increase plus an automatic tax adjustment for rising health care cost of \$241,705 and use of banked cap of \$107,500. For a total of \$733,540 increase. A word about Tuition Reserve. When I first arrived five years ago, Ridgefield was refunding to school districts who send special needs

students to us in excess \$1 million a year. By instituting a different budgeting procedure, we were able to reduce the refunds gradually from the million dollar level to the quarter million dollar level. This year, mostly thru the efforts of Mr. Villanueva in analyzing staff assignments and a detailed audit of our enrollment numbers I am happy to say the refund is only \$88,569. Impressive. More impressive, our budget is projecting little to no refunds next year. Appropriations - Page Two and Three covers the budget expenditures. The budget drivers are Salaries, Employee Benefits, Related Services, and Capital Outlay with improvements to our Curriculum. Salaries will increase 2.5% or \$615,955 and includes a staff increase by 2.8 - FTE—1 Behaviorist, 1.3FTE--- 1 to 1 Aides and a part time custodian. Employee Benefits increased 6.93% or \$454,602. This increase comes from increases in the State Health Plan and pension's contribution to Defined Contribution Retirement Plan (DCRP) for teacher assistants who earn at least \$15,000. The use of the Automatic Tax Adjustment for Health Care adjustment and the use of Banked Cap will help pay for this increase. Related Services, that is Speech, Occupational and Physical Therapy and student IEP evaluations have increased dramatically over the current year because of an increase in Ridgefield special needs student population. The cost increase is \$225,000 which was minimized by using share services with Region V. Capital Outlay increased by \$369,435. This increase is covered by withdrawal from Capital Reserve of \$345,000 and fund balance for the difference. He asked if anyone has any questions.

VIII. BOARD COMMITTEE REPORTS -

- A. Finance Committee – Rafael Morilla (Chairperson), Ingrid Barbosa – **N/R**
- B. Curriculum Committee - Claudia Narvaez (Chairperson), Ingrid Barbosa – **N/R**
- C. Operations Committee – Andrew Grippa (Chairperson), Ray Salazar – **N/R**
- D. Personnel Committee – Ray Salazar (Chairperson), Ralph Morilla, Ingrid Barbosa – **N/R**
- E. Policy Committee – Andrew Grippa (Chairperson), Steven Yang – **N/R**
- F. Student Liaison – Sean Kim

Mr. Kim reported on the following school activities:

Shaler Academy

- Trip to Turtle back Zoo on 5/9
- Petting Zoo (Quiver Farm)

Slocum Skewes School

- 7&8 grade spring concert on 5/2
- Principal Parents Meeting, PTA, KPAC on 5/4
- 5&6 grade band trip on 5/6
- 4,5&6 grade spring concert on 5/10

Ridgefield Memorial High School

- Chorus trip recap
- Career day on 4/28

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- RMHS Spring concert, art show on 5/4
 - Solo Ensemble concert on 5/11
- G. NJSBA/Legislative Delegate – Steven Yang – Alternate: Claudia Narvaez – N/R

IX. Motion to move into PUBLIC COMMENTS/QUESTIONS Session of the Meeting (Resolutions and Discussion Items Only).

Statements made by individual participants are limited to duration of five (5) minutes unless otherwise announced at the beginning of the discussion. The Board urges large groups to select one person to represent them. The Board reminds those individuals who take the opportunity to speak to please step up to the microphone, identify themselves by name and address, and to limit their comments to items listed on the agenda. The Board may or may not respond to issues raised by members of the public. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks all members of the public to be courteous and mindful of the rights of other individuals when speaking. Specifically, the Board discourages comments regarding students and employees and will not respond to such comments. Please note that after the public discussion is closed by the President, no other questions or comments from the audience will be permitted until the “Questions and Comments from the Audience on Any Topic of Concern” at the end of the agenda. At that time, questions do not have to be confined to agenda items.

Motion made by Mrs. Narvaez, seconded by Mr. Morilla.
Motion passed unanimously by Board Members present.

Mr. Warren Vincentz asked about Resolution #16 – Approval of Deduction and Retainment of Windows Project Payment. He stated that he knows that it has been a long journey and topic at other meetings but unfortunately because of circumstances the board was not able to discuss it. So now that it is over I am hoping you can enlighten us with what went on with the windows project.

Ms. Lisa Biccocchi, 909 Lancaster Road – Ms. Biccocchi stated that she had a question about Resolution #9 – Approval of Final Budget for the 2016-2017 School Year. Hiring of Geophysics teacher and then on the budget you are going to hire another high school science teacher so is it the same high school science teacher? What kind of World Language Teacher will be hired and the Curriculum Resources \$100,000 what does that cover and the Department Chairs is there a stipend or salary increase that are being hired now. She said when she was on the board you could take away the department Chair position you can take away the job responsibilities but you could not take away the salary. The Media Specialist currently is getting paid approximately \$70,000 and the two new media specials that you are going to \$158,000 for both and that is just a lot of money to me so can you please clarify that for me. She also stated that the new maintenance worker position salary is approximately \$68,000 and that seems high to her. The minutes for April 7th the Curriculum Writing for Social Studies that the teacher has

already written it and usually we approve curriculum writing before they write it. Can you please clarify?

X. Motion to close PUBLIC COMMENTS/QUESTIONS Session of the Meeting.

Motion made by Mrs. Narvaez, seconded by Mr. Morilla.
Motion passed unanimously by Board Members present.

Dr. Romano answered Mr. Vincentz regarding the window project. He said the project is not over yet and the post project work is not over yet. He stated that the contract which is a public document he said he requested that we include a \$1,000/day charge back for liquidated damages would come out to \$233,000 for having a project that ran 233 days past the final completion date. Also, there were some calculated damages that we can assess and that is how you get the \$252,500 figure. We still have punch list items that still need to be done.

Dr. Romano answered Ms. Biccchi questions. The science position will let us sustain what we were able to curve out of the budget this year otherwise going forward we will lose. The \$100,000 for curriculum is not for personnel it is for stuff like textbooks, on-line resources, technology, professional development all those things it takes sustain program and instruction. Regarding world language we need to know what the critical language is going to be and have a study done. Right now it is Korean in our district but it could be Mandarin Chinese, Japanese, Arabic. This requires the addition of one world language teacher. Regarding the Department Chair stipends is roughly \$7,500. We abolished six Department Chair positions and three of the six are filling the new Department Chair Positions. Regarding Media Specialist numbers that includes benefits.

XI. BOARD MEMBER COMMENTS ON RESOLUTIONS AND DISCUSSION ITEMS ONLY

Ms. Barbosa had a question on Resolution #15 - are the modular units going to be similar to the ones we have now. Dr. Romano said they are going to be better.

XII. NEW BUSINESS –

XIII. RESOLUTIONS FOR ACTION

1. CONSENT RESOLUTION – Roll Call

Motion to approve the following consent items
2,3,4,5,6,7,8,9,10,11,12,13,14,15,16,17,18,19,20,21,22,23,24,25,26,27,28,29,30,31
and 32:

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Motion made by Mr. Morilla, seconded by Mrs. Narvaez.

ROLL CALL

Mrs. Barbosa	Aye
Mr. Grippa	Aye except Recuse #19 Frank Romano, Tamika DePass, Anna Gaeta, Peter Mastrangelo, Annette Grippa and Nay on John Coviello
Mr. Morilla	Aye
Mrs. Narvaez	Aye
Mr. Salazar	Aye
Mr. Yang	Aye
Mrs. Payerle	Aye

2. MINUTES – Consent

Motion to approve the minutes from the April 7, 2016 Work Session/Business Meeting and Executive Session (**REF#0428-01**):

FINANCE – (Items 3-16)

3. BILL LIST – Consent

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Ridgefield Board of Education approves the bill list from the month of April 2016 (**REF#0428-02**):

Batch 30 \$745,634.48

4. BOARD SECRETARY REPORT – Consent

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Ridgefield Board of Education approves the Board Secretary Report for the period ending March 31, 2016 (**REF#0428-03**):

5. CASH REPORT – Consent

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Ridgefield Board of Education approves the Cash Report for the month ending March 31, 2016 (**REF#0428-04**):

6. BUSINESS ADMINISTRATOR’S CERTIFICATION – Consent

Pursuant to N.J.A.C.6:23-2.11(d), I, Richard Guarini, School Business Administrator, certify that as of March 31, 2016 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1 and 18A:22-8.2.

Pursuant to N.J.A.C.6:23-2.11(d), I, Richard Guarini, School Business Administrator, certify that as of March 31, 2016 no budgetary line item account has been over-expended in violation of N.J.A.C.6:23-2.11(b).

Motion to certify, pursuant to N.J.A.C.6:23-2.11(e), that as of March 31, 2016, after review of the Board Secretary’s monthly report (appropriations sections) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C.6:23-2.11(e), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year:

7. APPROVAL OF BUDGET TRANSFER – Consent

Motion to approve a budget transfer for March 2016 in the amount of \$413,594.84 as attached (**REF#0428-05**):

8. APPROVAL OF FUNDRAISERS - Consent

Motion to approve the following fundraisers for the 2015-2016 school year (**REF#0428-06**):

- A.) **Serendipity** to hold a **Hoodie/Clothing Drive** beginning April – May 2016 to raise monies for Serendipity.
- B.) **REPTA** to hold a **Walk-A-Thon** beginning April 29, 2016 through May 2, 2016 with proceeds going towards helping schools with student programs.
- C.) **REPTA** to hold a **Book Fair** beginning May 18 through May 20, 2016 with proceeds going towards helping schools with student programs.

9. APPROVAL OF THE FINAL BUDGET FOR THE 2016-2017 SCHOOL YEAR – Consent

BE IT RESOLVED, that the Ridgefield Borough Board of Education, County of Bergen, approves the preliminary 2016-17 school year budget as follows:

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Current General Expense (Funds 11)	\$36,605,226
Special Revenue (Funds 20)	\$ 717,835
Debt Service (Funds 40)	<u>\$ 1,018,800</u>
Total Expenditures/Appropriations	\$38,341,861

And

BE IT FURTHER RESOLVED that the General Fund tax levy \$19,950,339 is approved to support Current General Expense that includes an automatic adjustment for an increase in health care cost of \$241,705 pursuant to N.J.S.A. 18A:7F-39 and use of banked cap in the amount of \$107,500 for the addition of one high school geophysics class and remaining health care increase and that said need must be completed by the end of the budget year and cannot be deferred or incrementally completed over a longer period of time. In addition the Debt Service tax levy of \$818,901 to support Debt Service for the 2016/17 school year budget:

And

BE IT FURTHER RESOLVED that the Ridgefield Board of Education accepts State School Aid for the 2016-17 school year as follows:

Equalization Aid	\$ 1,497,655
Special Education Categorical Aid	\$ 974,383
Security Aid	\$ 50,732
Transportation Aid	\$ 20,828
Under Adequacy Aid	\$ 11,745
PARCC Readiness Aid	\$ 14,910
Per Pupil Growth Aid	\$ 14,910
Professional Learning Community Aid	\$ 14,410
Less SDA Assessment	<u>\$ -474</u>
Subtotal	\$ 2,599,099
Debt Service Aid	<u>\$ 199,899</u>
Total Aid	\$ 2,798,998

And

BE IT FURTHER RESOLVED that included in budget line 620, Budgeted Withdrawal from Capital Reserve – Excess Costs & Other Capital Projects, is \$145,000 Line 620 or portion of Line 620 that is excess costs for additional windows needed in Ridgefield Memorial High School. The total cost of this school facility project is \$3,012,564 total cost of the project for which \$1,807,538 was determined as the final eligible cost and within the facilities efficiency standards and the \$145,000 amount of excess costs was determined as excess costs and represent expenditures for construction elements or projects that exceed the facilities efficiency standards determined by the Commissioner as necessary to achieve the core curriculum content standards. Any funds withdrawn from

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Capital Reserve and unspent by the end of the school year shall be returned to the Capital Reserve fund. And,

Included in budget line 620, Budgeted Withdrawal from Capital Reserve – Excess Costs & Other Capital Projects, is \$200,000 Line 620 or portion of Line 620 that is for other capital projects of the district to improve the security at all district buildings. Improvement involve simultaneous restrictions to building access, initiating classroom lockdown, police integration and parental notification tie in. The total costs of this project is \$200,000 total cost of the other capital project(s) which represent expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the core curriculum content standards. Any funds withdrawn from Capital Reserve and unspent by the end of the school year shall be returned to the Capital Reserve fund.

BE IT FURTHER RESOLVED, that there should be raised an additional \$1,140,000 for General Funds in the same school year (2016-2017). These taxes will be used exclusively to restore the budget that is below adequacy funding, by adding one high school science teacher, one high school math teacher, one high school social studies teacher, one world language teacher, one ELL teacher, one career technical education teacher, two school counselors, two library media specialists, additional curriculum resources, one additional maintenance worker, facilities maintenance expenses, and the employee benefits related to the new positions. Approval of these taxes will result in a permanent increase in the district's tax levy. These proposed additional expenditures are in addition to those necessary to achieve the Core Curriculum Content Standards.

10. APPROVAL FOR PARTICIPATION IN THE HUNTERDON COUNTY EDUCATIONAL SERVICES COMMISSION – Consent

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Hunterdon County Educational Services Commission, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;
WHEREAS, on April 28, 2016 the governing body of the Ridgefield Board of Education County of Bergen State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Ridgefield Board of Education

AUTHORITY

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, Dr. Frank Romano is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

11. APPROVAL OF POMPTONIAN FOOD SERVICE FOR THE 2016-2017 SCHOOL YEAR – Consent

BE IT RESOLVED that the Ridgefield Board of Education renew the food service contract with Pomptonian Food Service for the 2016-2017 school year as per the following terms and conditions;

The FSMC shall receive, in addition to the costs of operation, an administrative/management fee of twenty seven thousand four hundred and thirty dollars (\$27,430.00) to compensate the FSMC for administrative and management costs. This fee shall be billed in 10 monthly installments of (\$2,743.00) per month as a cost of operation. The LEA guarantees the payment of such costs and fee to the FSMC.

A per meal administrative/management fee shall apply to all vended meals receipts deposited in the LEA's account. All vended meals receipts deposited into the LEA's account shall be divided by \$1.00 to arrive at a meal equivalent. The administrative/management fee charged for vended meals will be \$.10 per meal equivalent.

The FSMC guarantees the LEA a minimum profit of seven thousand eight hundred and eighty two dollars (\$7,882.00) for school year 2016-2017:

12. APPROVAL OF AMENDMENT OF THE NCLB APPLICATION FOR THE 2015-2016 SCHOOL YEAR – Consent

Motion to approve the amendment of the NCLB (No Child Left Behind) application to include carryover in the amounts listed below:

Title IA-	\$338,988
Title IIA-	\$61,994
Title III-	\$17,651
Title III Immigrant-	\$3,169

13. APPROVAL OF TUITION CONTRACTS FOR THE 2015-2016 SCHOOL YEAR BETWEEN THE RIDGEFIELD BOARD OF EDUCATION AND THE FOLLOWING SENDING DISTRICTS- Consent

Motion to approve the tuition contracts for the 2015-2016 academic year between the Ridgefield Board of Education, receiving district, and the sending district:

District	SID	Tuition
Bergenfield	5855484634	13,734.00
Cliffside Park	3214697727	17,431.71

14. APPROVAL OF RESPITE PROGRAM ALLOCATION FROM THE DDD – Consent

Motion to approve the Respite Program allocation from the DDD (Division of Development of Disabilities) in the amount of \$30,960 for the 2016-2017 school year (or until fee for service is required):

15. APPROVAL OF LEASE PURCHASE FINANCE BID (MODULAR SPACE) – Consent

WHEREAS, bids were received for the lease purchase financing of Bergen Boulevard modular classroom space

WHEREAS, a total of two (2) bids were received for lease purchase financing of two prefabricated modular classrooms(**REF #0428-07**)

Respondent	Index	Purchase	Rate	Fees	Total Cost	Award
	Federal Reserve H-15 like	Option Penalty (%) of	Quoted *(effective rate incl.		of Financing Including	

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	term	outstanding	of fee)		Fees	
	Date/Term	principal				
		balance)				
Municipal Leasing Consultants	Not provided	102%	2.87%	\$500.00	\$28,848.25	
			Actual Yield	Escrow		
			2.589%			
U.S. Bancorp	1.30% 5yr swaps as of 4/15/2016	103%	2.06%	\$500.00	\$20,312.45	Award
				after 6 months		

NOW THEREFORE BE IT RESOLVED, that the Ridgefield Board of Education awards the lease purchase financing to the lowest responsible bidder, U.S. Bancorp, Government Leasing and Finance, 10 Smoke Rise Lane, Annadale, NJ 08801:

16. APPROVAL OF DEDUCTION AND RETAINMENT OF WINDOWS PROJECT PAYMENT – Consent

WHEREAS, the Ridgefield Board of Education awarded its Window Replacement at Memorial High School, Bergen Boulevard School and Slocum Skewes Middle School project to Panoramic Window and Door Systems, Inc.; and

WHEREAS, the project Contract Documents provided that Panoramic Window and Door Systems, Inc. shall complete the project by a specified date and set damages due to delay; and

WHEREAS, the project was not completed as required by the Contract Documents and the amount of damages has been determined to be \$252,500; and

WHEREAS, on April 12, 2016, Panoramic Window and Door Systems, Inc. certified the current Application and Certificate for Payment in the amount of \$505,918.64; and

WHEREAS, Section 8.3.5 of AIA Document A201-2007 of the project Contract Documents permits the deduction and retention of all damages by the Board of Education from any and all progress payments otherwise due the Contractor.

NOW, THEREFORE BE IT RESOLVED by the Ridgefield Board of Education that, in accordance with the terms of Contract Documents, the sum of \$252,500 shall be deducted from the current progress payment for Panoramic Window and Door Systems, Inc. and retained by the Ridgefield Board of Education and that the

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balance of the current progress payment shall be paid to Panoramic Window and Door Systems, Inc.; and

BE IT FURTHER RESOLVED that the \$252,500 retained be transferred to account number 41731689:

STUDENT SERVICES – (Item 17)

17. APPROVAL OF CLASS TRIPS - Consent

Motion to approve the following class trips for the 2015-2016 school year:

<u>Teacher Name</u>	<u>Location</u>	<u>Date of Trip</u>	<u>School</u>	<u>Learning Center</u>	<u>General Ed.</u>	<u>Number of Students Attending</u>
Jon Duncan	Nightstarz Recording Studio	4/28/16	RMHS	X		13
Janine Minervini	Café Tivoli	5/24/16	SS	X		9
Elizabeth Stambaugh	Bronx Zoo	5/25/16	SS		X	114
Kindergarten Teachers	Van Saun Park	5/25/16	SH		X	44
Kindergarten Teachers	Van Saun Park	6/8/16	SH	X	X	73
Mike Zunick Charles Ries	Six Flags Great Adventure	6/10/16	RMHS		X	40
Vincent Marriner	Café Tivoli	6/17/16	SS	X		9

CURRICULUM – (Item 18)

18. APPROVAL OF WORKSHOP EXPENDITURES - Consent

Motion to approve the following workshop participation and expenditures:

<u>Name</u>	<u>Workshop</u>	<u>Location</u>	<u>Date</u>	<u>Fee</u>
Theresa Petrov	BELS Library Consortium Yearly Conference	Paramus	5/25/16	NO FEE
Mike Zunick	NJSELA Spring 2016 Roundtable	Old Tappan	6/2/16	NO FEE
Yun Kim	AATK Conference	Atlanta	6/16-6/18/16	\$313
Robyn Walsh	ASHA Connect	Minneapolis	7/8-7/10/16	\$199
Theresa Petrov	Google Educators Boot Camp	Paramus	8/8-8/9/16	\$250

OPERATIONS – (Item)

PERSONNEL – (Items 19-30)

19. **APPROVAL OF PERSONNEL REPORT FOR ADMINISTRATORS, TEACHERS, SECRETARIES, CLERICAL AIDES, CUSTODIANS AND BUS DRIVERS-** Consent

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Ridgefield Board of Education approves the personnel report for Administrators, Teachers, Secretaries, Clerical Aides, Custodians and Bus Drivers for 2016-2017 as per the attached list submitted by the Supervisor of Special Projects and recommended by the Superintendent as per salaries set forth in the Board/REA contract (**REF#0428-08**):

20. **APPOINTMENT OF MITRA LENNARTSON AND MARK SILK AS DISTRICT SUBSTITUTE TEACHERS-** Consent

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Ridgefield Board of Education appoints Mitra Lennartson and Mark Silk as district substitute teachers at a rate of \$95 per diem, to be used on an as needed basis, effective May 2, 2016 through June 30, 2016:

21. **APPROVAL OF ARIELLE FERDINAND AS SUBSTITUTE NURSE FOR BAND TRIP-** Consent

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Ridgefield Board of Education approves Arielle Ferdinand as substitute nurse for the band trip on May 18-22, 2016 at the daily sub rate of \$150 per diem and the overnight rate of \$95.87:

22. **APPROVAL OF TERMINATION OF ROSALIA ARIZA -** Consent

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Ridgefield Board of Education approves the termination of Rosalia Ariza, part time teacher assistant, effective April 29, 2016:

23. **APPROVAL OF TERMINATION OF ERIKA CEDENO -** Consent

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Ridgefield Board of Education approves the termination of Erika Cedeno, part time teacher assistant, effective April 29, 2016:

24. APPOINTMENT OF K-12 DEPARTMENT CHAIRS FOR THE 2016-2017 SCHOOL YEAR - Consent

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Ridgefield Board of Education appoints the following staff members as K-12 department chairs effective July 1, 2016 through June 30, 2017:

<u>Name</u>	<u>K-12 Department Chair</u>
Michael Zunick	Science, Technology, Engineering and Math (STEM)
Anna Georgiou	Liberal Arts (LA)
Matt Tracey	Fine and Practical Arts (FPA)

25. APPOINTMENT OF ALBERT DEMURO AS HEAD CUSTODIAN AT BERGEN BLVD. SCHOOL- Consent

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Ridgefield Board of Education appoints Albert DeMuro as head custodian at Bergen Blvd. School at a salary of \$43,412 (\$37,277 + \$5,109 head custodian stipend + \$1,026) boiler license) effective July 1, 2016 through June 30, 2017:

26. APPROVAL OF INTERNSHIP FOR PIA ABABON AT RMHS- Consent

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Ridgefield Board of Education approves an internship for Pia Ababon, New Jersey City University student, on Mondays beginning May 9, 2016 through June 20, 2016 at RMHS under the direction of Enrico Ciamillo:

27. APPOINTMENT OF JAMES SHAW AS PHYSICS TEACHER AT RMHS- Consent

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Ridgefield Board of Education appoints James Shaw as a physics teacher at RMHS beginning September 1, 2016 through June 30, 2017 at salary of BA step 16 \$65,293:

28. APPROVAL OF INTERNSHIP FOR JOSHUA RAND- Consent

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Ridgefield Board of Education approves an internship for Joshua Rand, Ramapo College student, beginning July 5, 2016 through August 12, 2016 under the direction of Steve Kahn:

29. **APPROVAL OF MEDICAL LEAVE OF ABSENCE FOR NANCY SOLOMON** - Consent

BE IT RESOLVED by the Ridgefield Board of Education that the Board hereby approves Nancy Solomon's request for an unpaid leave of absence beginning April 28, 2016 with the use of twelve (12) sick days in accordance with the Federal Family and Medical Leave Act (FMLA) with an anticipated return date of May 16, 2016:

30. **APPROVAL OF UNPAID LEAVE OF ABSENCE FOR ROSALINA DE LA CRUZ-CASTILLO** – Consent

BE IT RESOLVED by the Ridgefield Board of Education that the Board hereby approves an unpaid leave of absence for Rosalina De La Cruz-Castillo, part time teacher assistant, beginning June 1, 2016 through June 22, 2016:

POLICY – (Items 31-32)

31. **APPROVAL OF SECOND READING AND ADOPTION OF REVISED POLICY#5330 ADMINISTRATION OF MEDICATION**– Consent

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Ridgefield Board of Education approves the second reading and adoption of revised policy #5330 Administration of Medication (**REF#0428-09**):

32. **APPROVAL OF SECOND READING AND ADOPTION OF NEW POLICY#8550 OUTSTANDING FOOD SERVICE CHARGES**– Consent

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Ridgefield Board of Education approves the second reading and adoption of new policy #8550 Outstanding Food Service Charges (**REF#0428-10**):

LEGAL – (Item)

- XIV. Motion to move into **PUBLIC COMMENTS/QUESTIONS** Session of the meeting (any items).

Please follow the guidelines as stated under “Questions and Comments from the audience on Agenda items”.

Motion made by Mr. Morilla, seconded by Mr. Salazar.
Motion passed unanimously by Board Members present.

**BUSINESS MEETING OF APRIL 28, 2016
RIDGEFIELD SCHOOL DISTRICT
555 CHESTNUT STREET, RIDGEFIELD, NJ 07657**

Mrs. Maryann Martucci, 589 Prospect Avenue she stated as the Treasurer of the High School PTA that our Scholarship Dinner fundraiser we were able to raise \$1500.00 so we are hoping to give three scholarships to the senior class.

Mrs. Bicocchi, 909 Lancaster Road. She said she is happy that the board is hiring another high school math teacher. She said she wanted to share with the board her son who is attending college and he has to take remedial math. He was on the honor roll. He could not take Algebra in college. He took the test three times. He received A & B's in math while in Ridgefield Memorial High School. My son is not the only person that this happened to. I think this matter has to be looked into.

XV. Motion to close PUBLIC COMMENTS/QUESTIONS Session of the meeting.

Motion made by Mr. Salazar, seconded by Mrs. Barbosa.
Motion passed unanimously by Board Members present.

Dr. Romano spoke about RTI program. He said we have been working on the RTI Program for the last two years.

XVI. OLD BUSINESS

XVII. ADJOURNMENT

Motion to adjourn the business meeting of the Board of Education at 9:39 p.m.

Motion made by Mr. Grippa, seconded by Mr. Morilla.
Motion passed unanimously by Board Members present.

Respectfully submitted by,

Richard A. Guarini
Business Administrator/
Board Secretary